



Dear Student,

Congratulations on your successful application and entry process, you are about becoming a new member of the best students' community of Hungary at Eötvös Loránd University, Budapest. We are proud to host you here.

Welcome to ELTE!

Please read thoroughly all the following information and check what you need to arrange before you leave your country.

STEPS BEFORE YOU ARRIVE AT ELTE (Spring 2020):

- Read through all the emails or/and brochures you receive from ELTE during winter
- If necessary, arrange your VISA application (only if you are from a non-EEA country)
- Prepare thoroughly for your VISA interview: read about Hungary, Budapest and ELTE
- Check the health insurance options in Hungary (description below)
- Check the academic calendar
- Read all "Practical matters" on ELTE's webpage
- Check the Faculty Facebook and website
- Arrange a travel and health insurance for the period until you enrol at ELTE
- Arrange your travel to Hungary
- Prepare all the necessary documents you need for your stay in Hungary
- Arrange accommodation in Budapest
- Ask for a mentor (fill in the Google Form)
- Check the Academic Regulations document
- Generate your NEPTUN password (details later)
- Upon arrival ask your administrative ERASMUS+ coordinator to activate your semester in NEPTUN system (details later)
- Exchange some money (Hungarian Forint – HUF)
- Pack all necessary medicines
- Check the university orientation programmes, and apply if you are interested (details later)
- Fill in the Welcome Week registration form (online) (details later)
- Contact your administrative ERASMUS+ coordinator if you cannot arrive before 3rd February

1. REGISTRATION

Please fill in our **Registration Form** on the following link (it takes about 10 minutes):

<https://btk.elte.hu/en/content/registration-and-useful-information-for-our-incoming-erasmus-and-other-mobility-students.t.3989?m=278>

Registration is obligatory! Without registration (filling out the Google Form), ELTE cannot accept you as an incoming student.

Deadline: 15th December 2019 (by midnight)

Please pay extreme attention to answer all the required questions marked with an asterisk (*). If a requested detail is missing, your Registration Form is not complete!

It is very important, otherwise we will not be able to request your **NEPTUNE CODE**, which you will definitely need to use the NEPTUN Education System (administrative platform).

LEARNING AGREEMENT ('Before the mobility'). Please send the scanned version of your Learning Agreement to your academic ERASMUS+ coordinator of your host institute/department via e-mail. The list of those coordinators can be found on the last page of this document (under section 12).

The **LIST OF COURSES** available at the Faculty of Humanities are listed below:

<https://www.btk.elte.hu/en/content/course-catalogues-for-incoming-erasmus-students.t.3543?m=261>

2. VISA APPLICATION AND VISA INTERVIEW

If you are a student from a non-EEA (European Economic Area) country, you need to obtain a residence permit for the purpose of studies. You need to submit the residence permit application and/or study VISA at the Hungarian Consulate or at other locations authorized to receive residence permit applications which operates in the country of your permanent residence or nationality.

During your VISA interview the interviewer may ask about the following topics:

- Why would you like to study abroad?
- Why would you like to study in Hungary?
- What do you know about Hungary?
- What do you know about Budapest?
- Do you have intention to visit other countries during your studies?

You can find information that can help you with the VISA interview on the following links:

- ✓ [Hungary](#)
- ✓ [Hungary ESN](#)
- ✓ [Budapest](#)
- ✓ [ELTE](#)
- ✓ [ELTE Faculty of Humanities](#)

3. HEALTH INSURANCE

When you arrive in Hungary, make sure that you have a health insurance with you that you can use for health care services during your stay in Hungary. Further information: <https://www.elte.hu/en/health-insurance>

4. IMPORTANT DATES of the Spring Semester

- Faculty and university Welcome Week - Spring enrolment period: 3rd February – 7th February (Monday –Friday)
- **Faculty opening ceremony: 3rd February, 10.00 am (Please note: participation is warmly recommended!)** Please fill in the Orientation Week participation form until 20th January 2020:
https://docs.google.com/forms/d/e/1FAIpQLSfppLeK9l6vloS4S05E81E1abEBpUtKh_gg69pABctdJK_VTQ/viewform
- Registration, enrolment at the Faculty: 3rd February – 7th February (details later)

Further dates: <https://www.elte.hu/en/academic-calendar>

5. PRACTICAL MATTERS

<https://www.elte.hu/en/practical-matters>

6. FOLLOW US online



#eltebtk

[Faculty website](#)

7. ACCOMMODATION: dormitory or housing assistance

If you would like to stay at one of the university's dormitories, you must submit an application online at the following website: <https://www.elte.hu/en/student-residence-halls/registration>.

Please keep in mind that the deadline for application is 15th January

You can check the dormitories here: <https://www.elte.hu/en/student-residence-halls>

For more information, please contact the dormitory coordinator: dormitory@elte.hu

If you would like to find a flat to rent instead, you can ask for assistance from the university's Housing Office. You can submit your application on the dormitory registration website:

<https://www.elte.hu/en/student-residence-halls/registration>.

You can reach the Housing Office by e-mail at housing@elte.hu.

For your VISA application, you can give the following address as a temporary one in Budapest. This is the address of one of the dormitories of ELTE. However, please note that **giving the address does not mean an automatic place at the dormitory. You have to apply for a dormitory place anyway!**

ELTE Kerekes Kollégium (Kerekes Dormitory), 1135 Budapest, Kerekes u. 12-20.

8. HAVE A STUDENT MENTOR

An English-speaking local student mentor will help you find your way at ELTE and in Budapest. Your local student mentor is available for you throughout the whole period of your stay at ELTE. Whenever you have a question concerning your stay here, you can contact him or her during and also prior to your arrival.

9. ACADEMIC REGULATIONS

The *Academic Regulations* document contains all rules and regulations that determine your studies at ELTE. Please check it before your arrival.

https://www.elte.hu/en/dstore/document/1/ELTE_SZMSZ_II_EN.pdf

10. REGISTRATION FOR COURSES

Students have to register for the courses after arrival, during the registration period (2 weeks) via our study system called NEPTUN. Access for NEPTUN will be sent via e-mail shortly before arrival.

During the orientation period, NEPTUN training is available in order to get assistance.

11. SPECIAL NEEDS AND DISABILITIES

If you are a student with special needs or disabilities, please get in touch with the disability coordinator of the faculty: Mr. József BÍRÓ specialis@btk.elte.hu

12. STUDENT COORDINATORS AT THE FACULTY

Name of coordinator	Which programme?	Email
Ms. Izabella DEÁK	ERASMUS+ (EU and programme countries)	incoming@btk.elte.hu
Mr. Sándor BALACI	Other Mobility Programmes (ICM (Erasmus+ beyond Europe), Bilateral Agreements, Makovecz, Hunyadi, CEEPUS and other)	balaci.sandor@btk.elte.hu

Should you have any questions or remarks, please contact your student coordinator by the email addresses given above.

Please find here the list of academic ERASMUS+ coordinators of the institutes/departments: <https://www.btk.elte.hu/en/content/erasmus-incoming-mobility.t.3377?m=228>

13. Hungarian Language Course during the semester:

I would like to kindly inform you that for a Hungarian language course you **SHOULD NOT** contact neither the Hungarian Literature nor the Hungarian Linguistics coordinators, as they are not responsible for organizing the language course.

A one-semester (during the study period) Hungarian language course for EXCHANGE students will be offered (especially at beginner's level) at the beginning of the semester. More information will be provided later.

However, we recommend you to send an e-mail indicating your intention to take part in the Hungarian language course. Please send an e-mail to hungarian_course@elte.hu

We look forward to meeting you in February 2020!

Team of Department of International Affairs