**Refund Data Sheet** used by International Students requesting a tuition fee refund

**Please note: we do NOT accept hand written sheets only typed ones.**

|  |  |
| --- | --- |
| Given name(s): |  |
| Date of birth: |  |
| Passport number: |  |
| Your e-mail address |  |
| Your phone number: |  |
| Name of the study programme: |  |
| Level of studies: |  |
| Date of admission: |  |

|  |  |
| --- | --- |
| Amount to be refunded (in EUR): |  |

**\*Contact details of third person (i.e. representative) requesting the refund on your behalf, *if applicable:***

|  |  |
| --- | --- |
| Name of representative: |  |
| E-mail address: |  |
| Phone number: |  |

**\*Bank data for refund, in case the amount needs to be refunded to a third party**

|  |  |
| --- | --- |
| *Kedvezményezett neve:*  Recipient’s name: |  |
| *Kedvezményezett címe:*  Recipient’s address: |  |
| *Kedvezményezett bankszámlaszáma:*  Recipient’s bank account number: |  |
| *Kedvezményezett* *IBAN:*  Recipient’s IBAN number: |  |
| *Fogadó bank neve:*  Name of receiving bank: |  |
| *Fogadó bank címe:*  Address of bank: |  |
| Bic / swift bank: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** |  | **Signature** |  |
| **Filled out by\*:** |  |

\*If a third party submits the refund request on the student’s behalf, and wished to receive the refund on an alternative bank account, a **Letter of Authorization is strictly required.**