

FACULTY OF HUMANITIES



EÖTVÖS LORÁND TUDOMÁNYEGYETEM — EÖTVÖS LORÁND UNIVERSITY

ELTE BTK Welcome Week

Useful information for the start of the
semester

Tuesday, 31st Augustus 2021

Department of International Affairs

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- TAJ card
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- Scholarship
- 36 credits



TAJ card

HATÓSÁGI BIZONYÍTVÁNY

Neve:
Leánykori neve:
Anyja neve:
Születési helye:
Születési ideje:

TÁRSADALOMBIZTOSÍTÁSI AZONOSÍTÓ JELE:

Kiállítás dátuma: 1985. október 5.



What is TAJ card?

With the "TAJ card" (the card for Hungary's national health insurance scheme), scholarship holders are publicly ensured and they are able to access public healthcare for free at the health care institutions in their district, not just emergency or urgent care.

Those are entitled to have the TAJ card who have

- ✓ a foreign citizenship
- ✓ who have no permanent accommodation in Hungary BUT
- ✓ have a temporary Hungarian accommodation

AND

- ✓ who have Stipendium Hungaricum scholarship



How to obtain the TAJ card?

- ✓ Request for TAJ card: <https://qter.elte.hu/Ugy.aspx/HealthInsuranceCardRequest>
- ✓ The needed documents can be found at the Quaestura Office's website:
 - ✓ [TAJ-card request sheet](#) - please fill the the Request sheet beforehand
 - ✓ [Authorization document](#), in which you authorize Quaestura Office to request and to receive your card. Please, ask two witnesses, who will also sign the document.
 - ✓ **Letter of Acceptance**
 - ✓ **Passport** pages that include your personal data.
 - ✓ **Residence permit** - both sides
 - ✓ **Accommodation reporting form** - both sides, only after the [Regional Directorate of the National Directorate-General for Aliens Policing](#) has validated it.
- ✓ *More information:* <https://www.elte.hu/en/health-insurance/non-private>



Tax card



How to apply for tax card?

- ✓ You need to request a Tax Card in person at the [National Tax and Customs Administration](#) (Nemzeti Adó- és Vámhivatal). Nearest office: 1097 Budapest, Vaskapu u. 33.
- ✓ First application for a Tax Card is free of charge.
- ✓ You are required to take with you **your passport**.
- ✓ Tax card is must, in order to receive scholarship!



Steps you have to take for having tax card

- 1) Go to any of the offices of National Tax and Customs Administration (Nemzeti Adó- és Vámhivatal; NAV). Check the address and opening hours of the offices on the [official website](#).
 - a) **Fill in the form ('T34) online at home.** Download the form [in Hungarian](#) and [in English](#). Please note, that only the Hungarian form can be officially filled. (Here you can download the [information sheet on how to fill out the form](#).) After you filled out the for, print it and take with you to the office.
 - b) Fill in the form in the office.
- 2) Please note, if you choose the point „a)", the administration process will shorten at the office.
- 3) After having filled in the form at the office, **you immediately receive your Tax Identification Number** on the spot.
- 4) Please provide this number to ELTE and **register it in the [Neptun system](#)**



Union Health Insurance

- If you are a scholarship holder within the framework of Stipendium Hungaricum, you are eligible for a supplementary private health insurance, providing you health care services in English.
- **The health insurance card is valid only together with your passport;** therefore, it is particularly important that you carry both the Health Insurance Card and your passport at all times.
- **Submission of health insurance contracts**
 - *Union Health Insurance* (for Stipendium Hungaricum Scholarship holders)
 - Contracts can be signed and submitted in person at Quaestura customer services. **Please note that the health insurance can be taken out until 31 October 2021!**



Hungarian bank account number

- To open a bank account, you must present your
 - **passport**
 - valid **residence permit**
 - **address card** (validated accommodation reporting form)
- some banks allow foreigners to open an account with just the presentation of a passport 😊
- in Hungary banks are typically open on weekdays from **8:00 a.m.** until **4:00 p.m.** Banks are not open on Saturdays except some branches in shopping centers.
- ATM machines are widely available in major cities, and they accept Visa and MasterCard.



When do I receive the scholarship (and the housing allowance)?

- You must have (in Neptun system):
 - Tax number
 - Hungarian bank account
- First payment: around 10th October (September and October payments)
- Each month (between 8th and 13th)
- December (2 payments: December and January)



36 credits

- Regulation of Tempus Public Foundation:
 - You must earn at least 36 credits within 2 semesters.
 - In case if you don't have the 36 credits after the spring semester:

You will lose your scholarship 😞



Have a nice semester!

