



ELTE

FACULTY OF  
HUMANITIES

# Neptun Training

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# Neptun Study System

This is where you manage your studies

- registration for courses
- registration for exams
- check your progress
- payments
  
- Neptun Meet Street



**NEPTUN**



# Neptun Study System

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[neptun.elte.hu](https://neptun.elte.hu)



***NEPTUN***



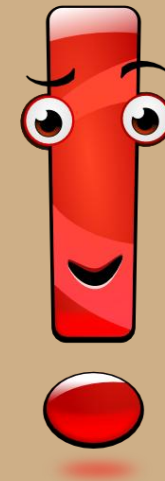
ELTE

FACULTY OF  
HUMANITIES

Neptun Training

# Neptun Study System

Your Neptun code is your administrative university ID. You cannot change it, and you need to use it for all administration. Make sure you remember it.



# Two-step authentication to Neptun – first login

Select the English flag icon on <https://neptun.elte.hu>

1st step: password-based identification (no change)

- download Microsoft Authenticator app from Application Store
- after opening accept the data protection declaration → click on Continue button
- go back to Neptun → click on Next button → receive a pairing code to your e-mail address → log into your e-mail account → Inbox
- Go back to Neptun → enter the code received via e-mail (valid for a short period of time) open Ms Authenticator app → click on „Scan a QR code” → scan it → you get a six-digit ID (valid for 30 seconds)
- go back to Neptun → below TOPT code: enter this ID → choose student web

Video on login process : <https://www.youtube.com/watch?v=4wZ5XcMmOs8>

- If case of login problem, please turn to Quaestura Student Customer Service Office:  
<https://qter.elte.hu/Statikus.aspx/Elerhetoseg>





# Hírek



Member of the  
**Pan-European Seal szakmai gyakorlati program 2023/2024**

ELTE Kommunikációs, Marketing és Rekrutációs Igazgatóság, tegnap



**Tájékoztató Lendület-pályázóknak**

ELTE Kommunikációs, Marketing és Rekrutációs Igazgatóság, 5 hete



**Nyílt napok az ELTE-n**

ELTE Kommunikációs, Marketing és Rekrutációs Igazgatóság, 5 hete





## Log in

Identifier

Password

Log in

Forgot password? New to ELTE Neptun? **New password**

+

TOPT code: enter the ID what Microsoft Authenticator gives you





News ▾

Student web

Teacher web

Reports 4 ▾

Help ▾

Jarmalov Rezső (CHXWJR) Log out



# News

Unread ▾



**New MTMT administrator for ELTE FoH international students**

Ágnes Diána Ágai, Yesterday



**Opening hours of Quaestura in December 2022 and January 2023**

ELTE Quaestura Office of Student Services, 6 weeks ago

## EIT Digital Master School

EIT Digital Master School – the place where tech meets business - offering 2-year programmes and double master's degrees from 2 top European universities, will continue, in 2023,

Bálint Molnár, 2 months ago



**ELTE Faculty of Humanities Library 05.12.2022. - 26.02.2023.**

Ágnes Diána Ágai, 6 weeks ago



**ELTE PPK Library's new webpage**

PPK Library of Faculty, 5 weeks ago



**Faculty of Humanities - semester exams - library debts**

Ágnes Diána Ágai, 5 weeks ago



**ELTE PPK Library is partially open**

PPK Library of Faculty, 6 weeks ago



ELTE

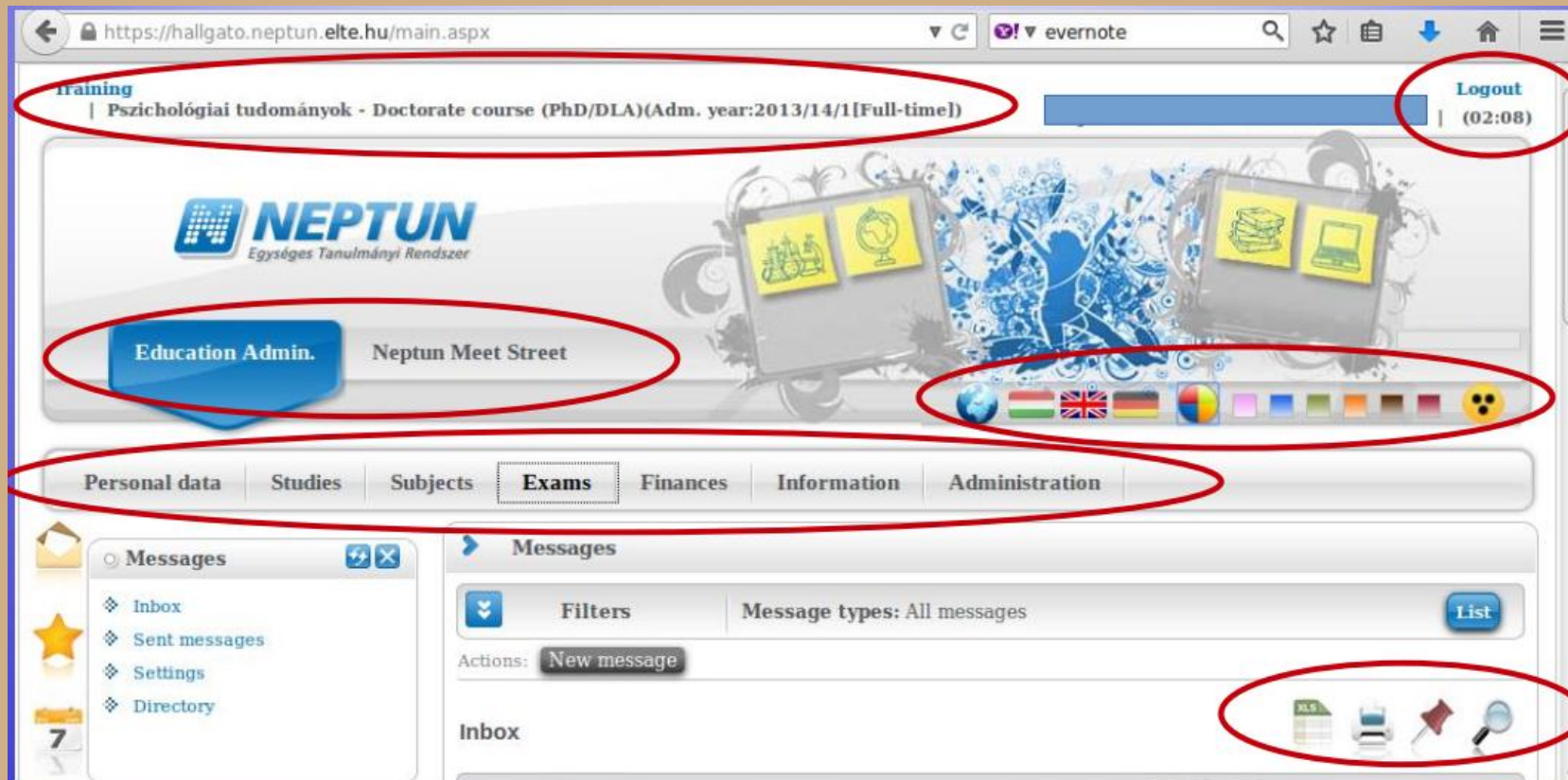
FACULTY OF HUMANITIES

Neptun Training



# Neptun Study System

This is the Neptun student platform.  
You can change the theme and the language if you want.



# Neptun Study System

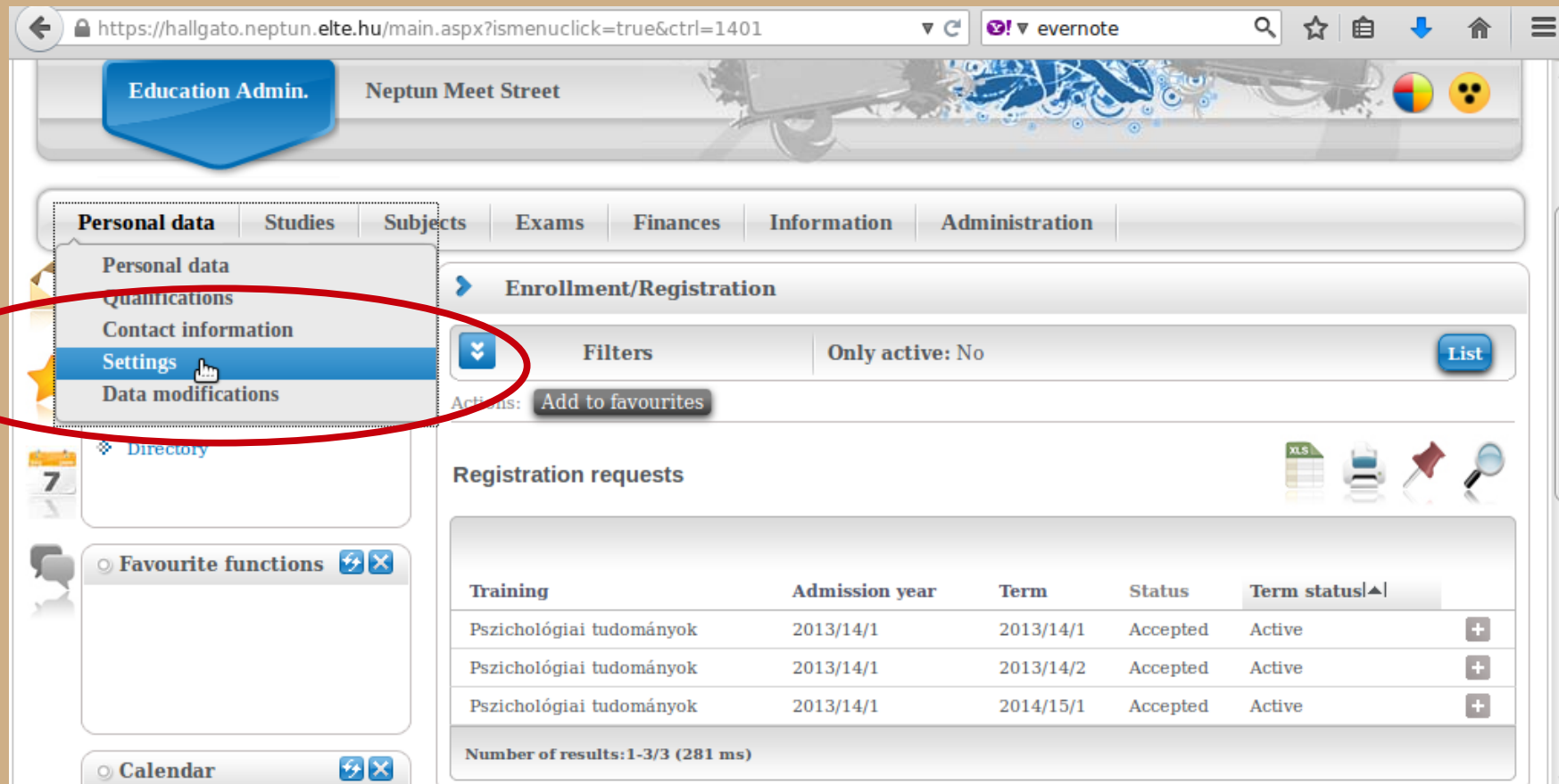
If you scroll down, you will see your Messages Inbox. You will receive system messages (most will be in Hungarian) as well as messages from your teachers, coordinators (they will write in English).

The screenshot shows the Neptun Study System interface. The browser address bar displays <https://hallgato.neptun.elte.hu/main.aspx>. The page title is "Messages". The left sidebar contains navigation options: Messages (Inbox, Sent messages, Settings, Directory), Favourite functions, and Calendar (August 2014). The main content area shows the "Messages" inbox with a "Filters" section set to "Message types: All messages" and a "List" button. Below this is an "Inbox" section with a "Delete" action button and a "Page size" dropdown set to 20. A table of messages is displayed, with a red oval highlighting the first two rows. The table has columns for "Delete", "Sender", "Subject", and "Receive date".

Delete	Sender	Subject	Receive date
<input type="checkbox"/>	ELTE Neptun	<a href="#">HKR módosítás a rangsorolási kurzusjelentkezés esetén történt előnyben részesítéssel kapcsolatban</a>	8/26/2014 5:07:14 PM
<input type="checkbox"/>	Czeiner Márta	<a href="#">értesítés hivatalos irat érkezéséről</a>	7/2/2014 1:28:24 AM
<input type="checkbox"/>	System message	<a href="#">A PSZD13-ISMA-103 tárgyra jegybeírás történt!</a>	6/26/2014 9:11:21 AM
<input type="checkbox"/>	Nádasdy Zoltán Dr.	<a href="#">Essays</a>	6/23/2014 9:35:03 PM
<input type="checkbox"/>	System message	<a href="#">A PSZD13-ISMF-103 tárgyra jegybeírás történt!</a>	6/22/2014 6:37:03 PM
<input type="checkbox"/>	System message	<a href="#">A PSZD13-KFEI-104 tárgyra jegybeírás történt!</a>	6/3/2014 1:11:13 PM
<input type="checkbox"/>	System message	<a href="#">A PSZD13-ISMF-109 tárgyra jegybeírás történt!</a>	6/1/2014 6:36:30 PM
<input type="checkbox"/>	Király Ildikó Dr.	<a href="#">utolsó óra dátuma</a>	5/21/2014 10:27:28 AM

# Changing password

You can change your password anytime.

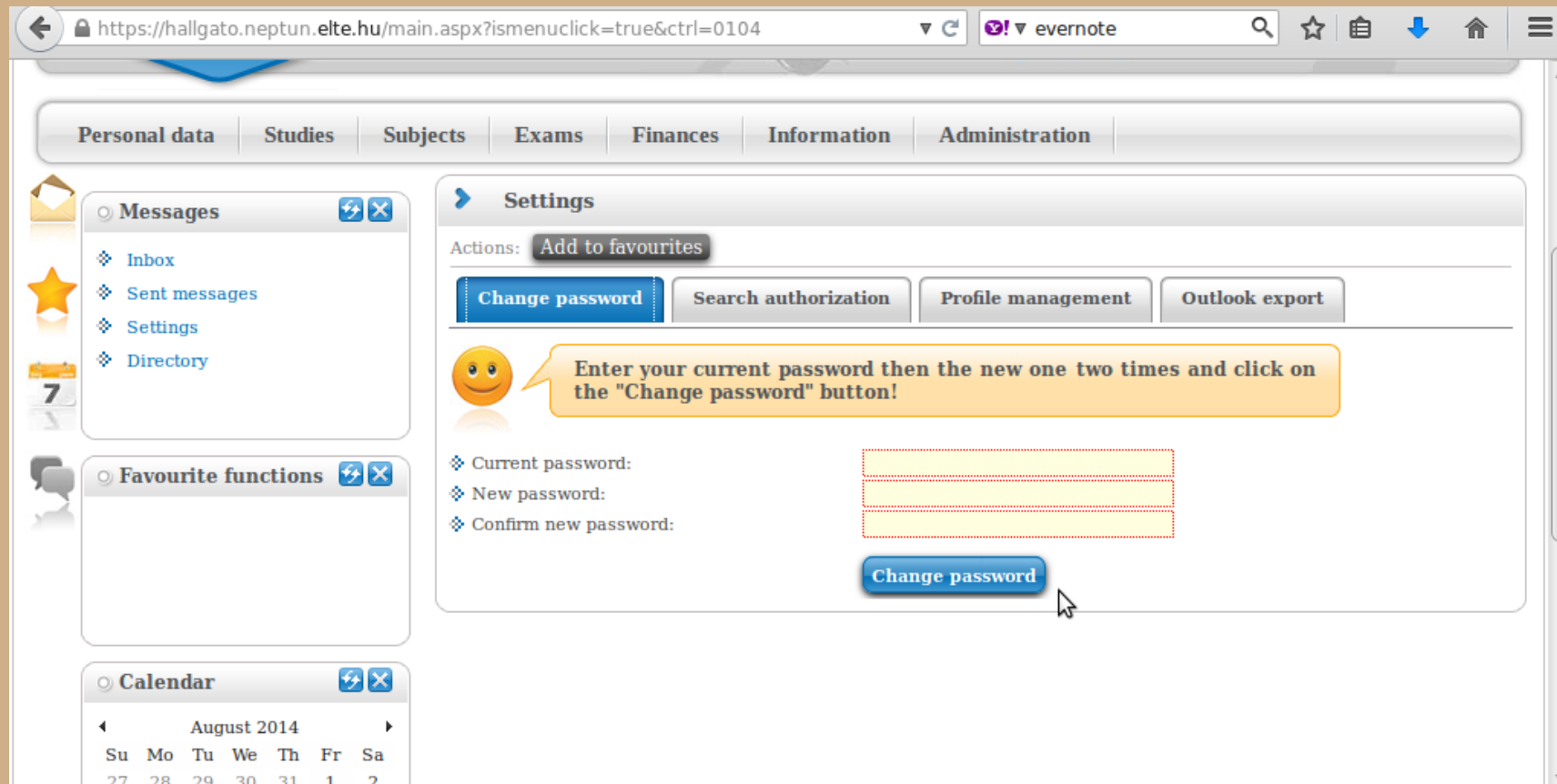


The screenshot shows a web browser window with the URL <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=1401>. The page header includes "Education Admin." and "Neptun Meet Street". A navigation menu at the top contains "Personal data", "Studies", "Subjects", "Exams", "Finances", "Information", and "Administration". A dropdown menu is open under "Personal data", with "Settings" highlighted by a red circle. Other options in the dropdown include "Personal data", "Qualifications", "Contact information", and "Data modifications". The main content area is titled "Enrollment/Registration" and includes a "Filters" section with "Only active: No" and a "List" button. Below this is a "Registration requests" table with columns for Training, Admission year, Term, Status, and Term status. The table contains three rows of data for "Pszichológiai tudományok".

Training	Admission year	Term	Status	Term status
Pszichológiai tudományok	2013/14/1	2013/14/1	Accepted	Active
Pszichológiai tudományok	2013/14/1	2013/14/2	Accepted	Active
Pszichológiai tudományok	2013/14/1	2014/15/1	Accepted	Active

# Changing password

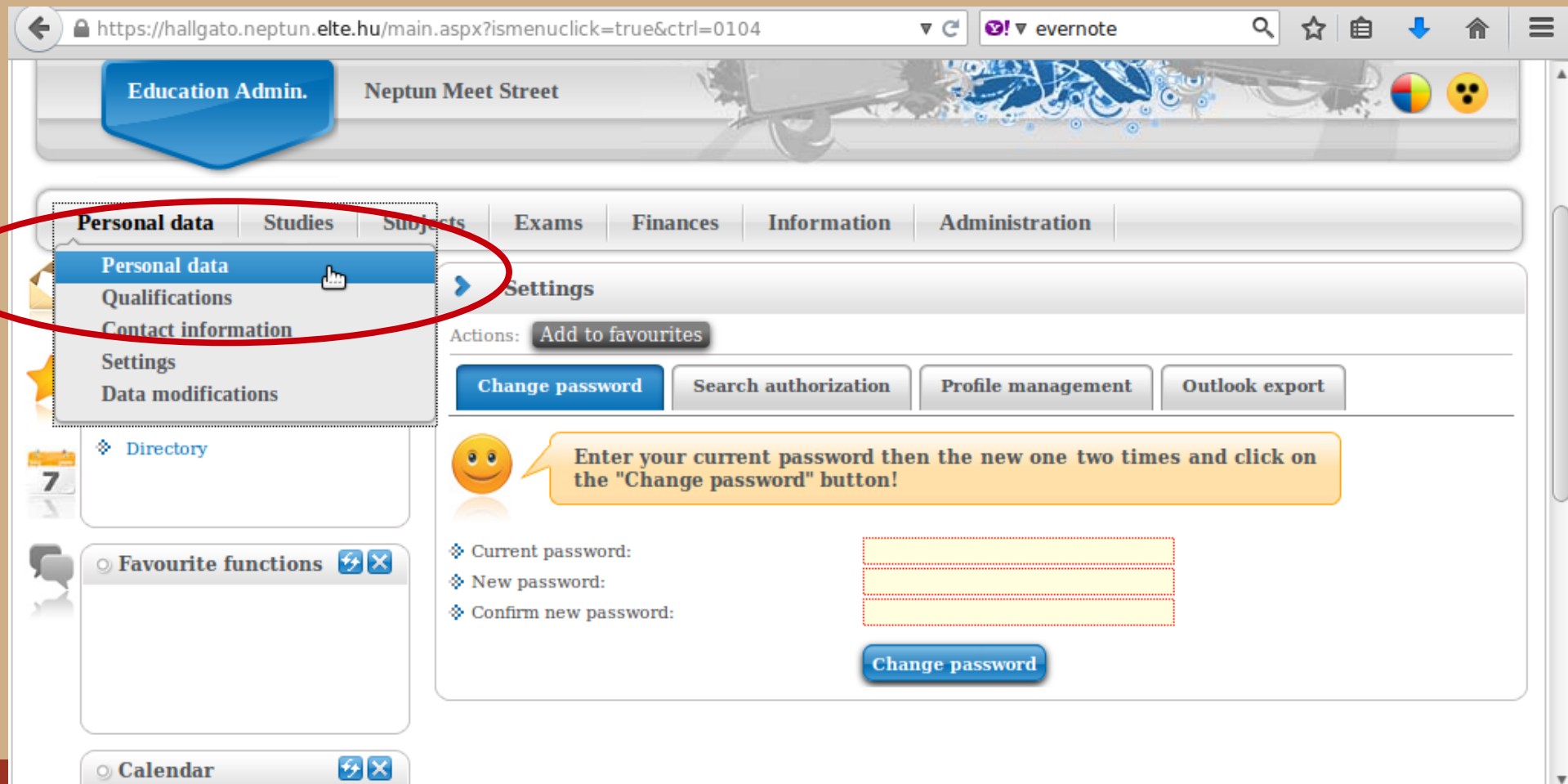
Make sure it is at least 8 characters long and has three of the following: lowercase letters, capital letters, numbers, special characters.



The screenshot shows a web browser window with the URL <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0104>. The page features a navigation menu with tabs for Personal data, Studies, Subjects, Exams, Finances, Information, and Administration. On the left, there are widgets for Messages (Inbox, Sent messages, Settings, Directory), Favourite functions, and a Calendar for August 2014. The main content area is titled 'Settings' and includes an 'Add to favourites' button and four sub-sections: Change password, Search authorization, Profile management, and Outlook export. A yellow callout box with a smiley face icon contains the instruction: 'Enter your current password then the new one two times and click on the "Change password" button!'. Below this, there are three input fields: 'Current password:', 'New password:', and 'Confirm new password:'. A blue 'Change password' button is positioned at the bottom of the form, with a mouse cursor hovering over it.

# Checking data

check your data in the system. First is your personal data.



The screenshot shows a web browser window with the URL <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0104>. The page header includes "Education Admin." and "Neptun Meet Street". A navigation menu at the top contains "Personal data", "Studies", "Subjects", "Exams", "Finances", "Information", and "Administration". The "Personal data" menu item is highlighted with a red oval. Below the navigation menu, there is a "Settings" section with a "Change password" button. A yellow callout box contains the text: "Enter your current password then the new one two times and click on the 'Change password' button!". Below this, there are three input fields for "Current password:", "New password:", and "Confirm new password:", followed by a "Change password" button. The left sidebar contains a "Directory" section with a calendar icon showing the number 7, a "Favourite functions" section, and a "Calendar" section.

# Checking data

You can modify some of the data on your own, but not all of it.  
Contact your coordinator if something should be changed.

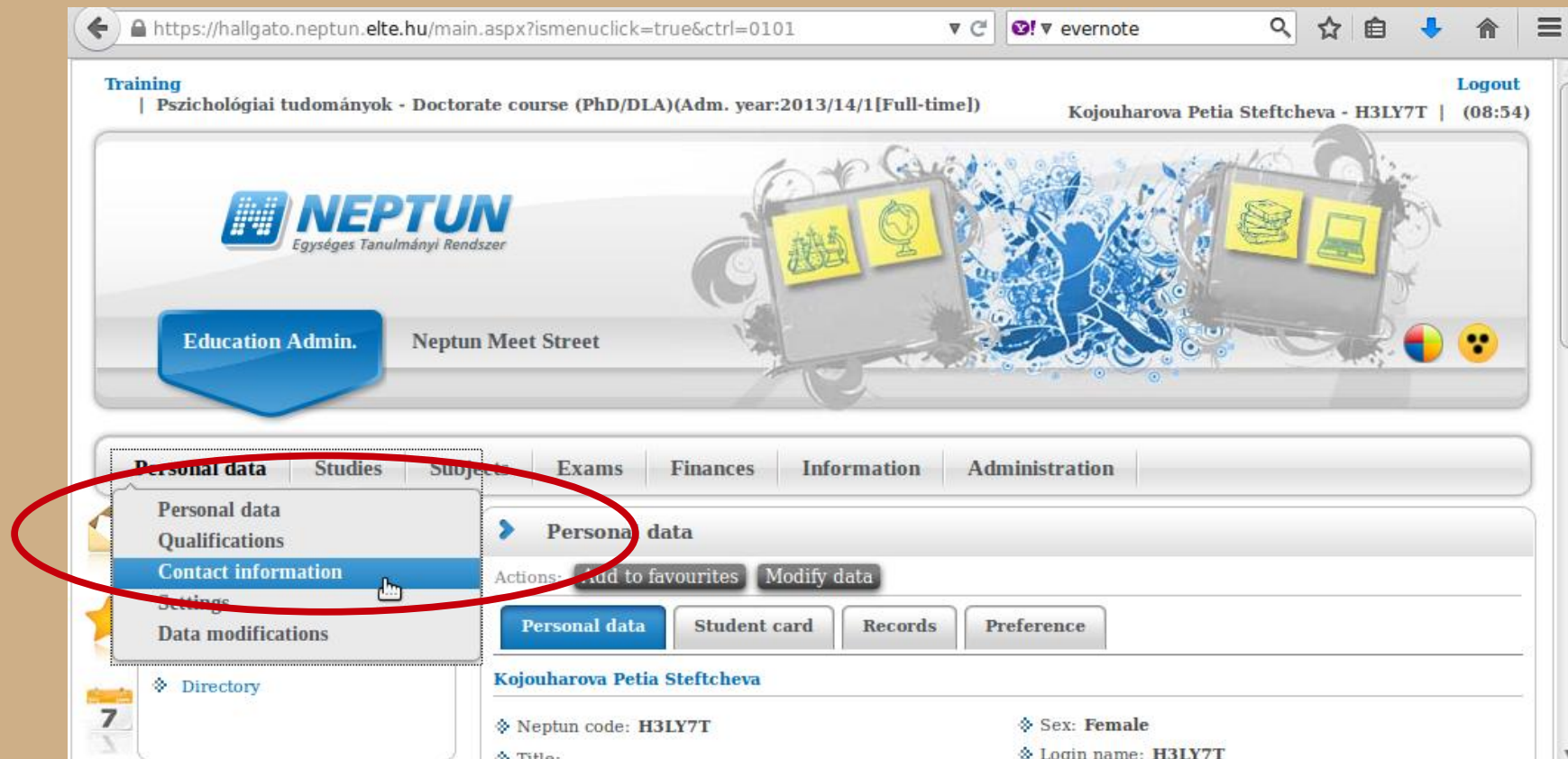
The screenshot shows a web browser window with the URL <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0101>. The page displays a user profile for **Kojouharova Petia Steftcheva**. The 'Actions' bar at the top contains 'Add to favourites' and 'Modify data', with the latter circled in red. Below this, a navigation bar includes 'Personal data', 'Student card', 'Records', and 'Preference', with 'Personal data' also circled in red. The profile details are organized into two columns:

- Left Column:** Neptun code, Title, Family name, Given name, Birth name, Marital status, Birth date, Birth country, Birth county, Birth place, Nationality, EHA, Duplikáció neptunkód, and Speciális szükségletűség felfedése rangsoroláskor.
- Right Column:** Sex, Login name, Mother's maiden name, Citizenship, Number of children, Social security number, Tax ID, Education ID, Exam id, ETR külföldi kategória, and Juttatási alapkar.

At the bottom of the page, there is a checkbox for 'Felsőoktatási Információs Rendszerbe (FIR) bejelentett adatok'. On the left side of the browser window, there is a sidebar with navigation options: Inbox, Sent messages, Settings, Directory, Favourite functions, and a calendar for August 2014.

# Checking data

Next is your contact information – address and e-mail address. Official messages can be sent to both.



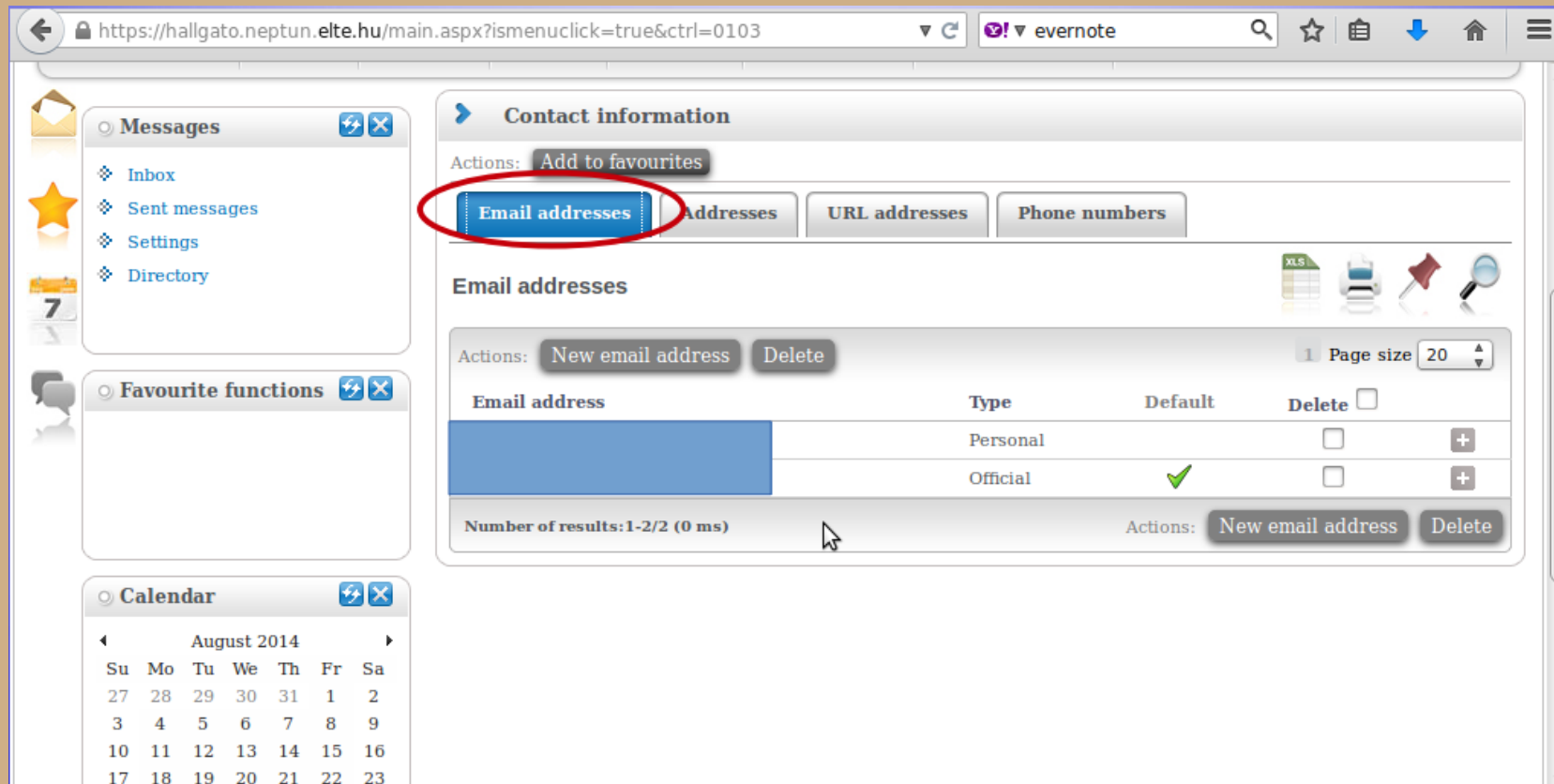
The screenshot shows a web browser window displaying the NEPTUN system interface. The URL in the address bar is <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0101>. The page header includes the text "Training" and "Pszichológiai tudományok - Doctorate course (PhD/DLA)(Adm. year:2013/14/1[Full-time])". The user's name and ID are displayed as "Kojouharova Petia Steftcheva - H3LY7T" with a "Logout" link and the time "(08:54)".

The main content area features the NEPTUN logo and the text "Egységes Tanulmányi Rendszer". Below this, there is a navigation bar with tabs for "Personal data", "Studies", "Subjects", "Exams", "Finances", "Information", and "Administration". The "Personal data" tab is selected, and its dropdown menu is open, with "Contact information" highlighted by a red circle. Other options in the menu include "Personal data", "Qualifications", "Settings", and "Data modifications".

Below the navigation bar, there are buttons for "Personal data", "Student card", "Records", and "Preference". The user's profile information is displayed, including the name "Kojouharova Petia Steftcheva", Neptun code "H3LY7T", Sex "Female", and Login name "H3LY7T".

# Checking data

You can add and delete e-mail addresses on your own. Make sure that you add an e-mail address which you read regularly.



The screenshot shows the Neptun web application interface. The browser address bar displays the URL: <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0103>. The page is titled "Contact information" and features a navigation menu on the left with sections for "Messages" (Inbox, Sent messages, Settings, Directory) and "Favourite functions". The main content area is divided into tabs: "Email addresses" (highlighted with a red circle), "Addresses", "URL addresses", and "Phone numbers". Below the "Email addresses" tab, there is a table with the following columns: "Email address", "Type", "Default", and "Delete". The table contains two rows: one for a "Personal" address and one for an "Official" address. The "Official" address is marked as the default with a green checkmark. The "Delete" column contains checkboxes and plus signs for each row. The table footer shows "Number of results: 1-2/2 (0 ms)" and "Actions: New email address Delete".

Email address	Type	Default	Delete
[Redacted]	Personal		<input type="checkbox"/> +
[Redacted]	Official	✓	<input type="checkbox"/> +



# Checking data

Here you can check whether the system has your correct address. You can add, delete and change your mailing address on your own, but not your permanent address.

The screenshot shows a web browser window with the URL <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0103>. The page is titled "Contact information" and features a navigation menu on the left with options like "Messages", "Favourite functions", and "Calendar". The main content area includes a "Contact information" section with tabs for "Email addresses", "Addresses", "URL addresses", and "Phone numbers". The "Addresses" tab is selected and circled in red. Below this, there is a table of addresses with columns for "Postal code", "City", "Street address", "Type", and "Delete". The table contains two entries: one with postal code "5100" and "Permanent address" type, and another with postal code "1221" and "Mailing address" type. The "Mailing address" entry is highlighted in blue. The interface also includes "Add new" and "Delete" buttons for both the address list and the "Addresses" tab.

Postal code	City	Street address	Type	Delete
5100			Permanent address	<input type="checkbox"/>
<a href="#">1221</a>			Mailing address	<input type="checkbox"/>

# Course registration periods

1. **Pre-course registration** – 15 December 2024, 5:00 PM –31 January 2025, 4:00 PM
2. **Ranking period** –31 January, 8:00 AM – 06 February 2025. 5:00 PM - according to the point system of Neptun, the students with the most points will stay on the course registered. NOTE: You may be deregistered from the course you have registered yourself - please check your subjects in Neptun on 8th February late evening or 9th February early morning, if you got a place, or you need to register again during the first come first served course registration period!
3. **First-come-first-served period** – 07 February, 8:00 AM – 14 February 2025, 4:00 PM - The fastest gets the leftover places, therefore be quick. You can register yourself for the courses you have been dropped from after the ranking period. You need to be fast to get the free places at the courses.

- <https://www.btk.elte.hu/academic-calendar>
- It may happen that there is a pre-requisite at a course – Guest Form after arrival

Subjects

Ranking period

Saját adatok Tanulmányok **Tárgyak** Vizsgák Pénzügyek Információ Ügyintézés

Üzenetek  
Beérkezett üzenetek (15)  
Elküldött üzenetek  
Archivált üzenetek  
Beállítások  
Címtár

Kedvenc funkciók  
Tárgyfelvétel

Naptár  
2025. február  
H K Sze Cs P Szo V  
27 28 29 30 31 1 2  
3 4 5 6 7 8 9  
10 11 12 13 14 15 16  
17 18 19 20 21 22 23  
24 25 26 27 28 1 2  
3 4 5 6 7 8 9  
 Órák  Vizsgák  
 Találkozók  Feladatok  
 Feliratkozási listák  
 Konzultációk  
 Időpontfoglalás  
Műveletek: Naptár export

Felvett tárgyak **Registered subjects**

Szűrések Félévek: 2024/25/2 (aktuális félév) **Listázás**

Műveletek: Hozzáadás a kedvencekhez Nyilatkozat felvett tárgyakról

Tárgyak

Tárgy kódja	Tárgy neve	K	K	Várólista
BMA-REGD-NK201.14	<a href="#">Népvándorlás- és középkori régészeti előadás: Az élet régészete - Létfenntartás, életkörülmények</a>	4	1	
BMA-REGD-NK211.02	<a href="#">Népvándorlás- és középkori régészeti szeminárium</a>	2	1	
BMA-REGD-SP232.AR132	<a href="#">Speciális kollégium: Ókori gasztronómia</a>	3	1	
BMA-REGD-NK201.15	<a href="#">Népvándorlás- és középkori régészeti előadás: Legújabb kutatások az egyházi régészetben</a>	4	1	
BBN-REG-220.A121	<a href="#">Választható régészeti taneqvtség: Nők az ókorban</a>	3	1	
BBN-REG-210.R142	<a href="#">Választható régészeti taneqvtség: Az ókori Görögország topográfiája az írásos források alapján</a>	3	1	

Találatok száma: 1-6/6 (0 ms)

Összesen felvett kreditek száma a félévben: 19

Bővebb  
Felvett kurzus módosítás  
Tárgyleadás  
Tárgy alapadatok nyomtatása  
Tárgy értékelése  
Tárgytematika letöltése  
Eredmények  
Fórum

Segítség | Súly | Oldaltérkép | S D A Informatika

# Ranking period

The screenshot shows a university portal interface. A modal window titled "Tárgy adatok" (Course details) is open, displaying course information for "Népvándorlás- és középkori régészeti előadás: Az élet régészete - Létfenntartás, életkörülmények (BMA-REGD-NK201.14)". The "Tárgy kurzusai" (Course sections) table is highlighted, showing a section with the code "01", type "Előadás", and a limit of "0/7/99". A red circle highlights the "Előadás 0/7/99" text, and a blue arrow points to it from the legend below. Another blue arrow points to the "3" in the "Rangsorsorrend" column, which is also circled in red. The legend at the bottom explains that "Előadás" means "Lecture" and "Szeminárium" means "Seminar". The "3" represents the "Headcount/Waiting list/Limit".

**Előadás = Lecture**  
**Szeminárium = Seminar**

Headcount/Waiting list/Limit

Kredit	Felvételek száma	Várólista
4	1	!
2	1	!
3	1	!
4	1	!
3	1	!
3	1	!

# Ranking period

Előadás = Lecture  
Szeminárium = Seminar  
Gyakorlat = Practice

Headcount/Waiting list/Limit

# Course types

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## Lecture:

- usually 90 min long
- Grade: for a successful exam in the exam period

# Course types

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## Seminar:

- 45 or 90 min long, smaller group of students.
- Grade: participation, homework, seminar paper, tests, presentations.
- No exam in the exam period.
- You are allowed to miss max. 3 occasions.

# How to register

## Days in Hungarian

Monday	hétfő (H)
Tuesday	kedd (K)
Wednesday	szerda (Sze/Sz)
Thursday	csütörtök (Cs)
Friday	péntek (P)
Saturday	szombat (Szo/Sz)
Sunday	vasárnap (V)



# Neptun / course registration

**First come first serve course registration period**  
**07 February 8 AM – 14 February 2025 4 PM**

**After the ranking period, if you have less points than others, you will be dropped from the course by Neptun.**

- **So, you need to be quick to register yourself again for the free places offered for the rest of the students (like in a competition)**
- **If it is successful, you are enrolled to the course**
- **If not, after your arrival you need to ask the teacher's permission on the Guest form, and by submitting the Guest Form to me, I will register you onto the courses for which you got the permission.**



Education Admin.

Neptun Meet Street



- My data
- Studies
- Subjects**
- Exams
- Finances
- Information
- Administration

- Registered subjects
- Taken courses
- Register for subject**
- Tasks
- Offered grades

- Neptun news
- Neptun mobile
- Messages
  - Inbox (34)**
  - Sent messages
  - Archived messages
  - Settings
  - Directory

Favourite functions

Filters | Message types: All messages

Message types:  
 Personal messages  
 System messages  
 All messages

List

Actions: **New message**

Inbox

Actions: **Delete** | Page size: 20

Delete	Sender	Subject	Receive date
<input type="checkbox"/>	Mark Newson	<a href="#">Exam problems</a>	1/4/2023 10:33:00 AM
<input type="checkbox"/>	System message	<a href="#">Change of status</a>	1/3/2023 2:10:21 PM
<input type="checkbox"/>	Rezső Jarmalov	<a href="#">IMPORTANT: registration before the 2nd semester</a>	1/2/2023 10:36:49 AM

**Neptun news**

**Neptun mobile**

Try the free Neptun app on your Android or iOS smartphone.

**Messages**

**Inbox (34)**

- Sent messages
- Archived messages
- Settings
- Directory

**Favourite functions**

**Calendar**

January 2023

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	31

### Register for subject

**Filters** Terms: 2022/23/2, Subject type: Subjects from curriculum, Curriculums: All, Subject group: All, Language: All, Course code: BMVD-065

Terms:

Subject type:  Subjects from curriculum  All other subjects in the institution

Curriculums: Erasmus Studies

Subject group: All

Language: All

Period start:  Monday

Period end:  Monday

**List subjects**

Actions: [Add to favourites](#) [Class schedule planner](#)

**Neptun news**

**Neptun mobile**  
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**Messages**

**Inbox (34)**

- Sent messages
- Archived messages
- Settings
- Directory

**Favourite functions**

**Calendar**

January 2023

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	31

Register for subject

**Filters** Terms: 2022/23/2, Subject type: Subjects from curriculum, Curriculums: Erasmus Studies, Subject group: All, Language: All

Terms:

Subject type:  Subjects from curriculum  All other subjects in the institution

Curriculums: Erasmus Studies

Subject group: All

Language: All

Period start:  Monday

Period end:  Monday

**List subjects**

Actions: Add to favourites Class schedule planner

Subjects from curriculum 2022/23/2(Erasmus Studies)



Subject name	Subject code	Subject group name	Number	Recommended term	Credit	Subject type	Notes	Term min	Term max	Fulfilled	Registered	Register for subject	Waiting list
<a href="#">American Popular Culture</a>	BBI-AME21-236E	School of English and American Studies ERA BA MA	1		3	Compulsory						<a href="#">Register</a>	<input data-bbox="2433 1235 2458 1256" type="button" value="+"/>
<a href="#">Communicating Across Cultures</a>	BBI-ANG17-372E.14	School of English and American Studies ERA BA MA	1		5	Compulsory						<a href="#">Register</a>	<input data-bbox="2433 1306 2458 1328" type="button" value="+"/>
<a href="#">Language skills development 4.</a>	BBI-OLA-241	Institute of Romance Studies ERA BA MA	1		3	Compulsory						<a href="#">Register</a>	<input data-bbox="2433 1363 2458 1385" type="button" value="+"/>

**Neptun news**

**Neptun mobile**  
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**Messages**

**Inbox (34)**

- Sent messages
- Archived messages
- Settings
- Directory

**Favourite functions**

**Calendar**

January 2023

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	31

Register for subject

Filters Terms: 2022/23/2, Subject type: Subjects from curriculum, Curriculums: All, Subject group: All, Language: All, Course code: BMVD-065

Terms: **2024/25/2**

Subject type:  Subjects from curriculum  All other subjects in the institution

Subject name:

Subject code:

Course lecturer:

Course code:

- Curriculums:
- Subject group:
- Language:
- Period start:
- Period end:

List subjects

Actions: Add to favourites Class schedule planner



- Erasmus Studies
- Institute of Arts Communication and Music BA MA**
- All
- Subjects do not belong to any subject-groups
- Institute for The Theory of Art and Media Studies BA MA
- Institute of Ancient and Classical Studies BA MA
- Institute of Archaeological Sciences BA MA
- Institute of Art History BA MA
- Institute of East Asian Studies BA MA
- Institute of Ethnography and Folklore BA MA
- Institute of Germanic Studies BA MA
- Institute of Historical Studies BA MA
- Institute of Hungarian Linguistics and Finno-Ugric Studies BA MA
- Institute of Hungarian Literature and Cultural Studies BA MA
- Institute of Language Mediation BA MA
- Institute of Library and Information Science BA MA
- Institute of Oriental Studies BA MA
- Institute of Philosophy
- Institute of Romance Studies ERA BA
- Institute of Romance Studies ERA MA
- Institute of Slavonic and Baltic Philology BA MA

**Neptun news**

**Neptun mobile**  
Try the free Neptun app on your Android or iOS smartphone.

**Messages**

- Inbox (33)
- Sent messages
- Archived messages
- Settings
- Directory

### Register for subject

**Filters** Terms: 2022/23/2, Subject type: Subjects from curriculum, Curriculums: Erasmus Studies, Subject group: School of English and American Studies ERA BA MA, Language: All

Terms:

Subject type:  Subjects from curriculum  All other subjects in the institution

Curriculums: Erasmus Studies

Subject group: School of English and American Studies ERA BA MA

Language: All

Period start:

Period end:

**List subjects**

Actions: [Add to favourites](#) [Class schedule planner](#)

### Subjects from curriculum 2022/23/2(Erasmus Studies)



Subject name	Subject code	Subject group name	Number	Recommended term	Credit	Subject type	Notes	Term min	Term max	Fulfilled	Registered	Register for subject	Waiting list
<a href="#">American Popular Culture</a>	BBI-AME21-236E	School of English and American Studies ERA BA MA	1		3	Compulsory						<a href="#">Register</a>	<a href="#">+</a>
<a href="#">Communicating Across Cultures</a>	BBI-ANG17-372E.14	School of English and American Studies ERA BA MA	1		5	Compulsory						<a href="#">Register</a>	<a href="#">+</a>
<a href="#">Ethnic Minorities in the US</a>	BBI-AME17-322E.28	School of English and American Studies ERA BA MA	1		5	Compulsory						<a href="#">Register</a>	<a href="#">+</a>
<a href="#">Go with the Flow</a>	BBI-ANG17-362E.43	School of English and American Studies ERA BA MA	1		5	Compulsory						<a href="#">Register</a>	<a href="#">+</a>

**Calendar**

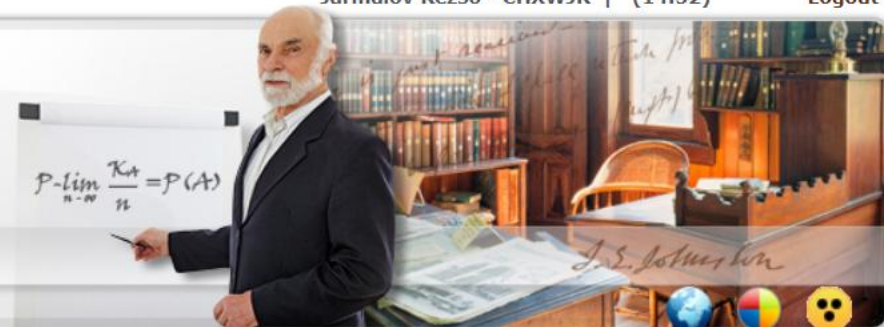
January 2023

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Education Admin.

Neptun Meet Street



- My data
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- Administration

Neptun news

Neptun mobile

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Messages

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Favourite functions

Register for subject

Filters Terms: 2022/23/2, Subject type: Subjects from curriculum, Curriculums: All, Subject group: All, Language: All, Course lecturer: szilárd

Terms: **2024/25/2**

Subject type:  Subjects from curriculum  All other subjects in the institution

Curriculums: [dropdown]

Subject group: All

Language: All

Period start:  Monday

Period end:  Monday

List subjects

Actions: Add to favourites Class schedule planner

List subjects

Actions: Add to favourites Class schedule planner



The list does not show those subjects that are related to any curriculum in the student's training.

All other subjects in the institution 2022/23/2



1 2 3 4 5 >>> Page size 200

Subject name	Subject code	Credit Notes	Fulfilled	Registered	Register for subject	Waiting list
<a href="#">3D numerical geological modelling</a>	3dnumfoldtg17gm	2			<a href="#">Register</a>	<a href="#">+</a>
<a href="#">Zoology of Hungary</a>	a2an1213	2			<a href="#">Register</a>	<a href="#">+</a>
<a href="#">Global ecology</a>	aa1d1020lr	2			<a href="#">Register</a>	<a href="#">+</a>
<a href="#">Bases of Environmental Protection</a>	aa1d1021lr	2			<a href="#">Register</a>	<a href="#">+</a>
<a href="#">Natural protection</a>	aa1d1052	2			<a href="#">Register</a>	<a href="#">+</a>
<a href="#">Nature protection practice</a>	aa1d1052lr	2			<a href="#">Register</a>	<a href="#">+</a>
<a href="#">Environmental Economy</a>	aa1d1098lr	2			<a href="#">Register</a>	<a href="#">+</a>
<a href="#">Environmental Law</a>	aa1d1099	2			<a href="#">Register</a>	<a href="#">+</a>
<a href="#">Environmental Law</a>	aa1d1099lr	2			<a href="#">Register</a>	<a href="#">+</a>
<a href="#">Plant Ecology L</a>	AA1R1061	2			<a href="#">Register</a>	<a href="#">+</a>
<a href="#">From the monitoring to the data analyses</a>	aa2c3034e	2			<a href="#">Register</a>	<a href="#">+</a>
<a href="#">Hydrodynamics of environmental flows</a>	aa2n1300e	2			<a href="#">Register</a>	<a href="#">+</a>
<a href="#">Advanced geochemistry</a>	aa2n1509	2			<a href="#">Register</a>	<a href="#">+</a>
<a href="#">Environmental monitoring 3.</a>	aa2n4142e	4			<a href="#">Register</a>	<a href="#">+</a>
<a href="#">Certification practice of ecology</a>	aa2n4203e	3			<a href="#">Register</a>	<a href="#">+</a>
<a href="#">Subject Area Exam</a>	aa5t0z41	2			<a href="#">Register</a>	<a href="#">+</a>
<a href="#">Modul final exam</a>	aa5t0z41lr	2			<a href="#">Register</a>	<a href="#">+</a>
<a href="#">Social and economic processes</a>	aa5t1050	2			<a href="#">Register</a>	<a href="#">+</a>

- Archived messages
- Settings
- Directory

Favourite functions

Calendar

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29	30	31	1	2	3	4

- Classes
- Meetings
- Subscription lists
- Consultations
- Reserve dates
- Exams
- Tasks

Actions: Calendar export

Favourite forums

Actions: Full list



### Neptun news

#### Neptun mobile

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### Messages

- ❖ Inbox
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### Favourite functions

### Calendar

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22	23	24	25	26	27	28
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Classes  Exams


## Register for subject

**Filters** Terms: 2022/23/2, Subject type: All other subjects in the institution, Subject group: All, Subject code: BBI-ANG, Language: All

❖ Terms: 2024/25/2

❖ Subject type:  Subjects from curriculum  All other subjects in the institution

❖ Subject name:

❖ Subject code:  

❖ Course lecturer:

❖ Course code:

❖ Curriculums:

❖ Subject group:


❖ Language:

❖ Period start:

❖ Period end:

**List subjects**


Actions: **Add to favourites** **Class schedule planner**

 The list does not show those subjects that are related to any curriculum in the student's training.

### All other subjects in the institution 2022/23/2



1 Page size 200

Subject name	Subject code	Credit	Notes	Fulfilled	Registered	Register for subject	Waiting list
<a href="#">Introduction to literature</a>	BBI-ANG-101E	3				<a href="#">Register</a> 	<input data-bbox="2433 1106 2458 1135" type="button" value="+"/>
<a href="#">Literary and Cultural Studies: Contemporary Approaches - Lecture</a>	BBI-ANG-103E	3				<a href="#">Register</a>	<input data-bbox="2433 1149 2458 1178" type="button" value="+"/>
<a href="#">Language Practice 2</a>	BBI-ANG-106E	4				<a href="#">Register</a>	<input data-bbox="2433 1192 2458 1220" type="button" value="+"/>
<a href="#">Proficiency Examination</a>	BBI-ANG11-001E	3				<a href="#">Register</a>	<input data-bbox="2433 1235 2458 1263" type="button" value="+"/>
<a href="#">Academic Skills 2</a>	BBI-ANG11-108E	3				<a href="#">Register</a>	<input data-bbox="2433 1278 2458 1306" type="button" value="+"/>
<a href="#">Introduction to Linguistics</a>	BBI-ANG11-132E	3				<a href="#">Register</a>	<input data-bbox="2433 1320 2458 1349" type="button" value="+"/>

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**Messages** [✕]

- Inbox
- Sent messages
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- Directory

**Favourite functions** [✕]

**Calendar** [✕]

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22	23	24	25	26	27	28
29	30	31	1	2	3	4

Classes     Exams  
 Meetings     Tasks  
 Subscription lists  
 Consultations  
 Reserve dates

Actions: [📅] **Calendar export**

Terms: 2022/23/2

Subject type:  Subjects from curriculum  All other subjects in the institution

Curriculums: [ ]  
 Subject group: All  
 Language: All

Subject name: [ ]  
 Subject code: BBI-ANG

**Subject details** [?] [✕]

**Available courses** | Basic data | Topic | Textbooks | Students | Tabular pre-requirement

**Introduction to literature (BBI-ANG-101E)**

Available courses [📄] [🖨️] [📌] [🔍]

Actions: **Save** **Cancel** **Add to class schedule planner**

Course code	Course type	Headcount/Waiting list/Limit	Class schedule info.	Lecturers	Language Site Comm.	Description
1	Lecture	0/5/100	📌 H:12:30-14:00 (D.ép I.em 126. Eötvös terem (BD-1-126-01-11))	Szlukevényi Katalin Dr.	English	<input checked="" type="checkbox"/>

Number of results: 0-0/0 (47 ms)    Actions: **Save** **Cancel** **Add to class schedule planner**

🗨️ Click on Save to take the selected courses from the list above!

🗨️ Beyond course maximum headcount limits, the institution can enable waiting lists. When the course headcount or the limit changes, you might automatically take the course if you were the next on the waiting list.

🚫 : Course with a waiting list  
 ⚠️ : Your finalization among students of this course, on course of

**Back**

Contemporary Literature in English	BBI-ANG11-217E	3	Register	[+]
Introduction to New Zealand Literature, Culture and Film	BBI-ANG11-372E.12	4	Register	[+]
Australia Through Documentaries	BBI-ANG11-372E.16	4	Register	[+]
...	...	...	Register	[+]

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**Messages** [✕]

- ✦ Inbox
- ✦ Sent messages
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**Favourite functions** [✕]

**Calendar** [✕]

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- ☑ Classes
- ☑ Meetings
- ☑ Subscription lists
- ☑ Consultations
- ☑ Reserve dates
- ☑ Exams
- ☑ Tasks

Actions: [📅] **Calendar export**

Terms: 2022/23/2

Subject type:
   
 Subjects from curriculum
   
 All other subjects in the institution

Subject name:

Subject code: BBI-ANG

Curriculums:

Subject group: All

Language: All

**Subject details** [?] [🔗] [✕]

**Available courses** | Basic data | Topic | Textbooks | Students | Tabular pre-requirement

**Introduction to literature (BBI-ANG-101E)**

Available courses [📄] [🖨️] [📌] [🔍]

Actions: **Save** Cancel Add to class schedule planner

Course code	Course type	Headcount/Waiting list/Limit	Class schedule info.	Lecturers	Language Site Comm.	Description
1	Lecture	0/5/100	ⓘ H:12:30-14:00 (D.ép I.em 126. Eötvös terem (BD-1-126-01-11))	Szlukovényi Katalin Dr.	English	☑

Number of results:0-0/0 (47 ms) Actions: **Save** Cancel Add to class schedule planner

☺️ Click on Save to take the selected courses from the list above!

☺️ Beyond course maximum headcount limits, the institution can enable waiting lists. When the course headcount or the limit changes, you might automatically take the course if you were the next on the waiting list.

⚠️ : Course with a waiting list

⚠️ : Your finalization among students of this course, on course of

Back

Course name	Code	Headcount	Register
Contemporary Literature in English	BBI-ANG11-217E	3	Register
Introduction to New Zealand Literature, Culture and Film	BBI-ANG11-372E.12	4	Register
Australia Through Documentaries	BBI-ANG11-372E.16	4	Register
Literary and Cultural Studies: Contemporary Approaches - Seminar	BBI-ANG-114E	3	Register

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**Messages** ⚡ ✕

- 📧 Inbox
- 📧 Sent messages
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**Favourite functions** ⚡ ✕

**Calendar** ⚡ ✕

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- Classes
- Meetings
- Subscription lists
- Consultations
- Reserve dates
- Exams
- Tasks

Actions: 📄 **Calendar export**

❖ Terms: 2022/23/2

❖ Subject type:  Subjects from curriculum  All other subjects in the institution

❖ Subject name:

❖ Subject code: BBI-ANG

❖ Course lecturer:

❖ Course code:

❖ Curriculums:

❖ Subject group: All

❖ Language: All

❖ Period start:  Monday

❖ Period end:  Monday

**List subjects**

Actions: **Add to favourites** **Class schedule planner**

😊 The list does not contain any subjects from the curriculum in the institution.

All other subjects in the institution

**Success** 2023.01.10. 13:08:17

✔ Subject registered!  
Subject: Introduction to literature, student: Jarmalov Rezső

Course code: 1, student: Jarmalov Rezső has been placed on the 6. position in the waiting list

**Back**

Subject name	Code	Credits	Fulfilled	Registered	Register for subject	Waiting list
<u>Introduction to literature</u>	BBI-ANG-101E	3		✔	<a href="#">Register</a>	⚠
<u>Literary and Cultural Studies: Contemporary Approaches - Lecture</u>	BBI-ANG-103E	3			<a href="#">Register</a>	
<u>Language Practice 2</u>	BBI-ANG-106E	4			<a href="#">Register</a>	
<u>Proficiency Examination</u>	BBI-ANG11-001E	3			<a href="#">Register</a>	
<u>Academic Skills 2</u>	BBI-ANG11-108E	3			<a href="#">Register</a>	
<u>Introduction to Linguistics</u>	BBI-ANG11-132E	3			<a href="#">Register</a>	
<u>Typography</u>	BBI-ANG11-183E	3			<a href="#">Register</a>	
<u>Contemporary Literature in English</u>	BBI-ANG11-217E	3			<a href="#">Register</a>	
<u>Introduction to New Zealand Literature, Culture and Film</u>	BBI-ANG11-372E.12	4			<a href="#">Register</a>	
<u>Australia Through Documentaries</u>	BBI-ANG11-372E.16	4			<a href="#">Register</a>	
<u>Literary and Cultural Studies: Contemporary Approaches - Seminar</u>	BBI-ANG-114E	2			<a href="#">Register</a>	

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### Messages

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### Favourite functions

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- Classes
- Meetings
- Subscription lists
- Consultations
- Reserve dates
- Exams
- Tasks

Actions: 📅 [Calendar export](#)

Terms: 2022/23/2

Subject type:  Subjects from curriculum  All other subjects in the institution

Subject name:

Subject code: BBI-ANG

Curriculums:

Subject group: All

Language: All

## Subject details

- Available courses**
- Basic data
- Topic
- Textbooks
- Students
- Tabular pre-requirement

### Introduction to literature (BBI-ANG-101E)

#### Available courses

Actions: [Save](#) [Cancel](#) [More functions](#)

Course code	Course type	Headcount/Waiting list/Limit	Class schedule info.	Lecturers	Language Site Comm. Description
1	Lecture	0/6/100	H:12:30-14:00 (D.ép I.em 126. Eötvös terem (BD-1-126-01-11))	Szlukovényi Katalin Dr.	

Number of results:0-0/0 (16 ms)

Actions: [Save](#) [Cancel](#) [More functions](#)

Drop subject  
Add to class schedule planner

😊 Click on Save to take the selected courses from the list above!

😊 Beyond course maximum headcount limits, the institution can enable waiting lists. When the course headcount or the limit changes, you might automatically take the course if you were the next on the waiting list.

🚫 : Course with a waiting list

⚠ : Your finalization among students of this course, on course of

[Back](#)

Contemporary Literature in English	BBI-ANG11-217E	3	<a href="#">Register</a>
Introduction to New Zealand Literature, Culture and Film	BBI-ANG11-372E.12	4	<a href="#">Register</a>
Australia Through Documentaries	BBI-ANG11-372E.16	4	<a href="#">Register</a>
Literary and Cultural Studies: Contemporary Approaches - Seminar	BBI-ANG 114E	2	<a href="#">Register</a>

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Classes Exams Meetings Tasks Subscription lists Consultations Reserve dates

Calendar export

Terms: 2022/23/2

Subject type:  Subjects from curriculum  All other subjects in the institution

Subject name:

Subject code: BBI-ANG

Curriculums:

Subject group: All

Language: All

### Subject details

Introduction to literature (BBI-ANG-101E)

Available courses Basic data Topic Textbooks Students Tabular pre-requirement

Available courses

Course code	Course type	Headcount list/Limit
1	Lecture	0/6/100

Number of results: 0-0/0 (16 ms)

**Question**

Are you sure to deregister the subject?

Yes No

Click on Save to take the selected courses from the list above!

Beyond course maximum headcount limits, the institution can enable waiting lists. When the course headcount or the limit changes, you might automatically take the course if you were the next on the waiting list.

⚠ : Course with a waiting list

⚠ : Your finalization among students of this course, on course of

Contemporary Literature in English	BBI-ANG11-217E	3	Register
Introduction to New Zealand Literature, Culture and Film	BBI-ANG11-372E.12	4	Register
Australia Through Documentaries	BBI-ANG11-372E.16	4	Register
Literary and Cultural Studies: Contemporary Approaches - Compar	BBI-ANG-11-4E	3	Register

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- Classes
- Meetings
- Subscription lists
- Consultations
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- Exams
- Tasks

Terms: 2022/23/2

Subject type:
   
 Subjects from curriculum
   
 All other subjects in the institution

Subject name:

Subject code: BBI-ANG

Course lecturer:

Course code:

Curriculums:

Subject group: All

Language: All

Period start:  Monday

Period end:  Monday


**List subjects**

Actions: Add to favourites Class schedule planner

The list does not contain any subjects from the selected curriculum in the institution.

All other subjects in the institution

**Success** 2023.01.10. 13:09:22

 The deregistration from the 1 coded course has been taken place for Jarmalov Rezső ( CHXWJR ) student!  
Subject code BBI-ANG-101E dropped for Jarmalov Rezső ( CHXWJR ) student(s)!

**Back**

Subject name	Code	Credits	Register	Waiting list
Introduction to literature	BBI-ANG-101E	3	<a href="#">Register</a>	
Literary and Cultural Studies: Contemporary Approaches - Lecture	BBI-ANG-103E	3	<a href="#">Register</a>	
Language Practice 2	BBI-ANG-106E	4	<a href="#">Register</a>	
Proficiency Examination	BBI-ANG11-001E	3	<a href="#">Register</a>	
Academic Skills 2	BBI-ANG11-108E	3	<a href="#">Register</a>	
Introduction to Linguistics	BBI-ANG11-132E	3	<a href="#">Register</a>	
Typography	BBI-ANG11-183E	3	<a href="#">Register</a>	
Contemporary Literature in English	BBI-ANG11-217E	3	<a href="#">Register</a>	
Introduction to New Zealand Literature, Culture and Film	BBI-ANG11-372E.12	4	<a href="#">Register</a>	
Australia Through Documentaries	BBI-ANG11-372E.16	4	<a href="#">Register</a>	
Literary and Cultural Studies: Contemporary Approaches - Seminar	BBI-ANG-114E	3	<a href="#">Register</a>	



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# Problems with registration

---

- Full head count:  
the limit of the number of students is reached
- Pre-requisite:  
full-time students have to take some other courses in advance to be able to complete the current one
- Course from another faculty



# Full head-count

---

- If the course cannot take more students, Neptun will not allow you to sign up.
- This case, you need a written (email) permission from the professor if the limit can be raised.
- Then send the permission to your study coordinator who will deal with the issue.

# Courses with pre-requisites

- It can happen you are not allowed to register for a subject in Neptun because the course requirement is not fulfilled, or the number of the students limited at the course is filled.
- This case, for these subjects you need the signature of the professor onto the Guest Student Form (GSF).
- Then submitting the GSF to your administrative Erasmus coordinator (Lilla or Sándor), they will register you for those subjects in Neptun.

# Guest student form

---

1. Register for as many courses as you can in Neptun during the registration period.
2. If you have a limit or pre-requisite problem, ask the teacher for permission to join the course.
3. Fill in the Guest student form with the code and title of all courses you take and bring it personally to your coordinator until 28 February 2025.

# Guest Student Course Registration Form

**First come first served course registration starts on 7th February.**

**Form Submit at office until:**  
28th February  
(the sooner-the better!)



## GUEST STUDENT COURSE REGISTRATION FORM

Name:	Date of birth:
Place of birth:	Neptun code:
Address in Hungary:	
e-mail:	

The undersigned request to be allowed to participate in the seminars and take the examinations listed below. For this purpose I have the consent of the academic coordinator/lecturer concerned. The signatures below attest to this.

**I could successfully register myself for these courses in Neptun:**

Course code	Brief title

**I need to be registered for these courses in Neptun by my Erasmus/Guest student coordinator:**

Course code	Brief title	Signature of course lecturer or head of department

I declare that:

I am a registered student at the .....  
University/ Institute of Higher Education (name of your home-university).

.....  
Academic coordinator's signature

.....  
student's signature

Budapest,.....

please read the reverse side of this form!



- In parallel with registering the courses in the Neptun system (from 7th February), please also register, list them on the document which can be downloaded from the website of the Faculty.
  - Documents: Please download the document: **GUEST STUDENT FORM** here.
  - (click on Documents)
  - For the courses listed on the form **you couldn't register yourself** (any reason like prerequisite requirement or the course was full or the deadline was over...etc) **you must request the course instructor's/ lecturer's approval (signature!)** to take part in the course.
  - The approval should be requested by you from the teacher. Please ask the teacher to sign the Guest Form. Once you have gathered the signatures on the Guest Form, please bring the Form to your administrative coordinator to building A, office 44.
  - The Guest Student Course Registration Form has to be signed by your academic coordinator at the end, before you submit to the DIA Office
  - **Deadline: 28th February!**
- Probably for most of the courses offered by the School of English and American Studies (SEAS) you need to ask the signature from the teachers.

# Credit numbers

---

The credit number in Neptun should match the ones you have in your LA.

At the end of the semester, the same credit numbers should be in the Transcript of Records.

# After course registration

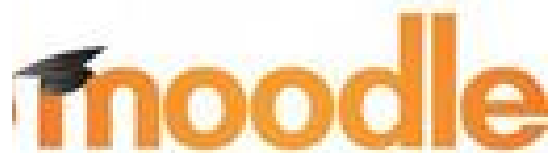


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HUMANITIES

Neptun Training

## ONLINE PLATFORMS DURING STUDIES



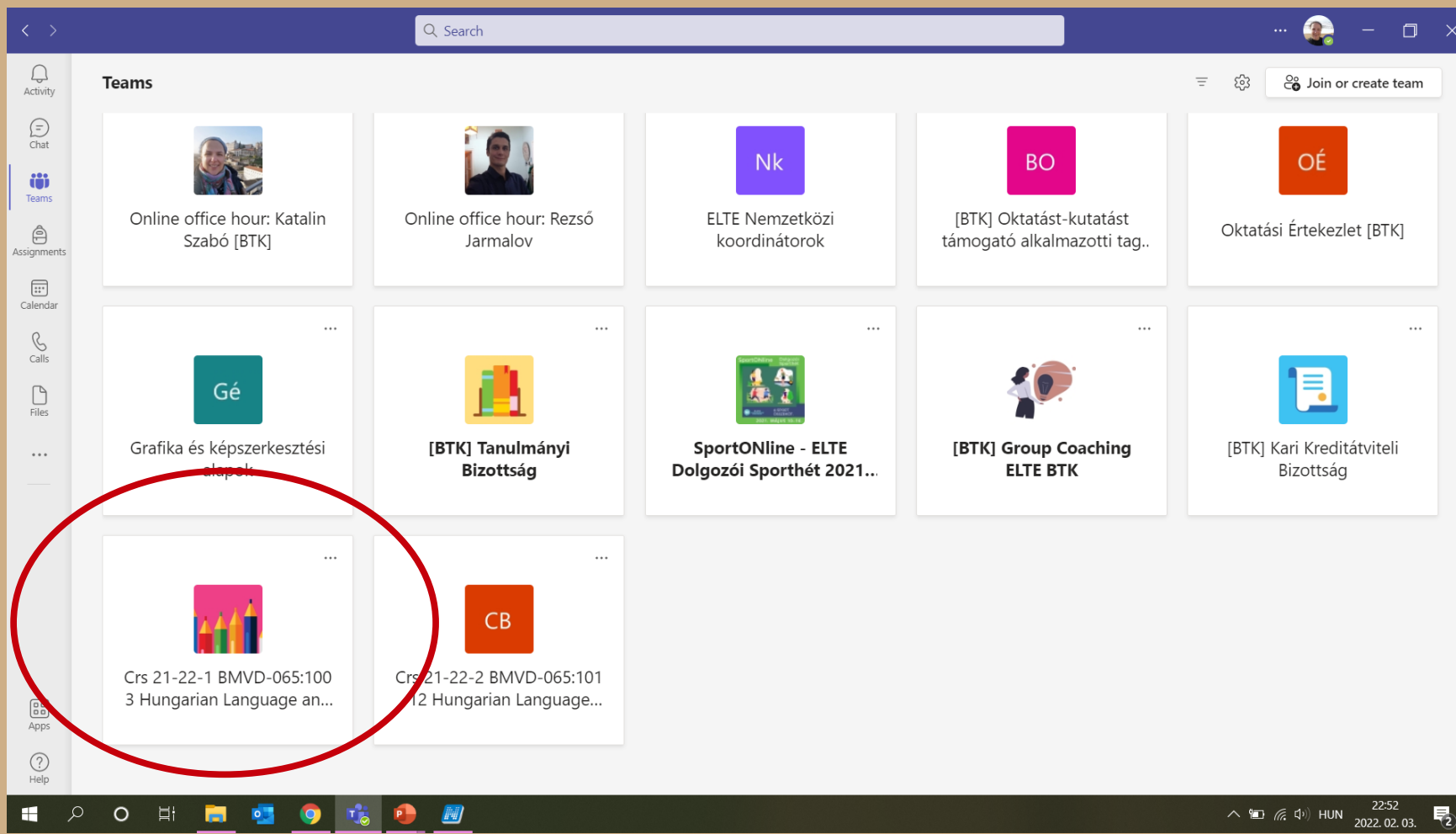


# Microsoft Teams

- Use Teams with your ELTE email address.
- After successful course registration, you should see the group of the class in Teams within 24 hours.
- If not, contact the teacher of the class to add you manually to the group.
- Join the online classes.
- Download the materials from the shared space of the class group.

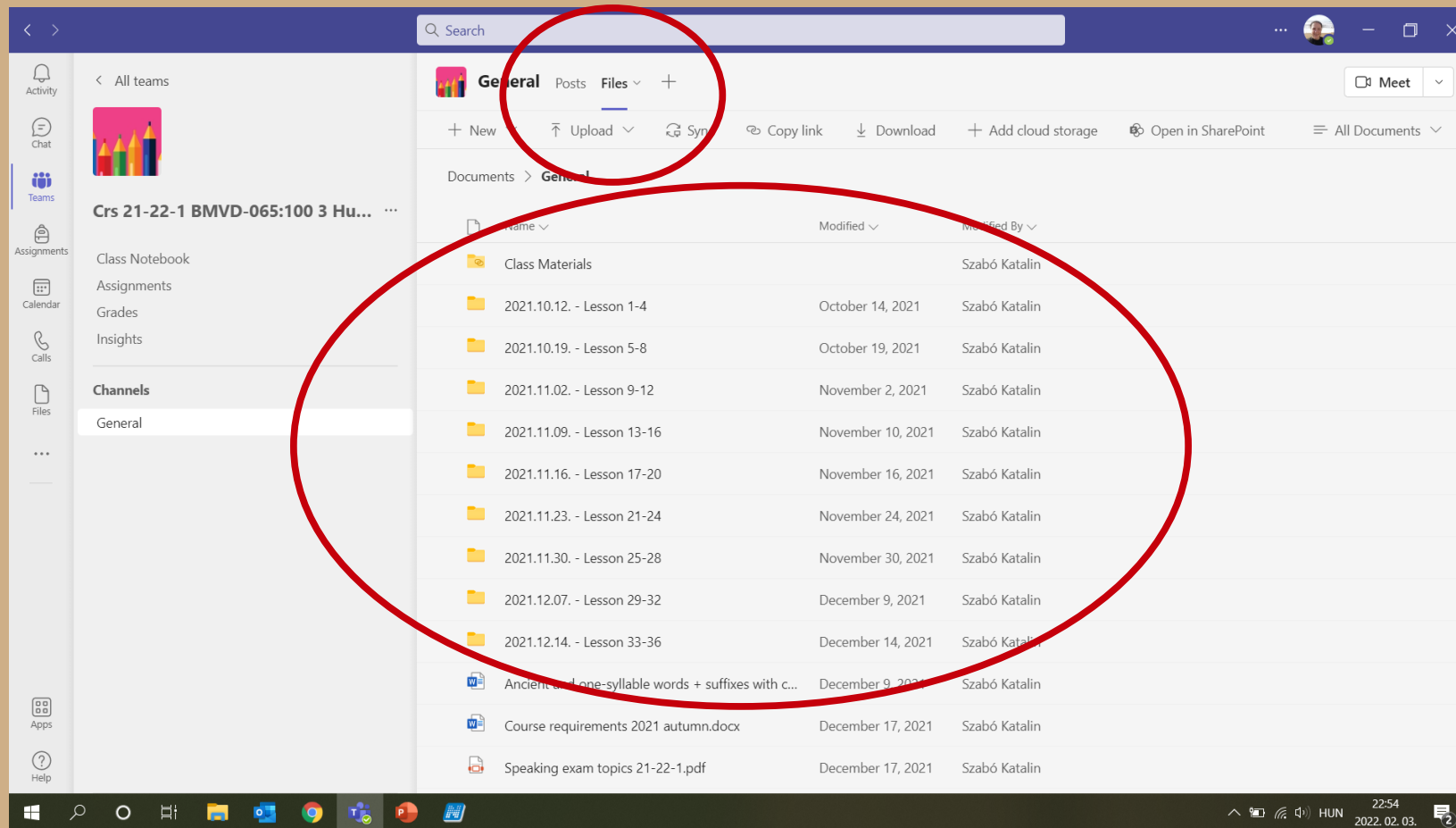


# Microsoft Teams



# Microsoft Teams

Download the materials from the shared space of the class group.



# Zoom

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- Zoom is not integrated into Neptun.
- If the teacher has the class via Zoom, you should get a link to the meeting.
- Click on the link and join the meeting.



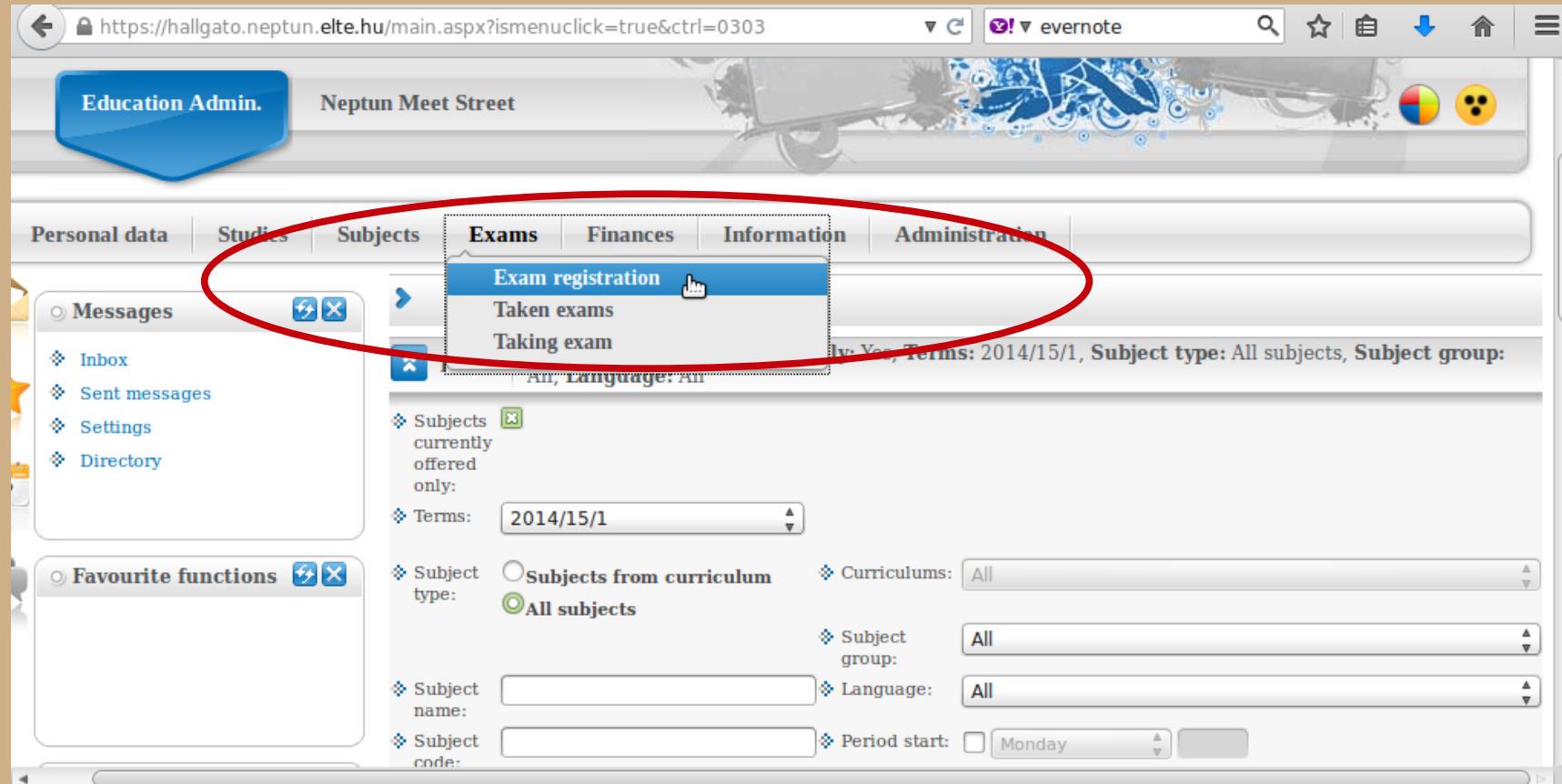
# First week

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- The first week is to get used to the system.
- Administration can be slower: teachers' reply, coordinator is busy, Neptun errors
- Teams or Zoom does not work.
- You can drop courses if you do not like them on the first week.

# Exam registration

You must register for the exams for all lecture courses, otherwise you will not be allowed to have the exam. Exam registration will open in May.



# Exam registration

This is when you can look for exam dates, once they are uploaded. You can list all dates or only dates for one course.

Personal data | Studies | Subjects | Exams | Finances | Information | Administration

Messages  
Inbox  
Sent messages  
Settings  
Directory

Favourite functions

Calendar  
August 2014  
Su Mo Tu We Th Fr Sa

Exam registration

Exam filters Terms: 2013/14/2, Subject: Every subject

Terms: 2014/15/1  
Subject: Every subject  
List exams

Actions: Add to favourites

Exams

Subject	Subject code	Course Type	Exam start	Member/Limit (Course limit)	Reg./Limit (Exam limit)	Rooms	Lecturers	Preliminary exam condition	Final exam condition	Description
No result										

Number of results: 1-0/0 (421 ms)

# Exam registration

This is an example when you want to see the dates for only one course.

The screenshot shows the NEPTUN exam registration page. The browser address bar is <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0401>. The navigation menu includes Personal data, Studies, Subjects, Exams, Finances, Information, and Administration. The main content area is titled 'Exam registration' and contains 'Exam filters' with 'Terms: 2013/14/2, Subject: Every subject'. The 'Terms' dropdown is set to '2014/15/1' and the 'Subject' dropdown is set to 'Communicational Skills Training (PSYM09-108)'. A red oval highlights these two dropdowns. Below the filters is a 'List exams' button and an 'Add to favourites' action. The 'Exams' section shows a table with columns: Subject, Subject code, Course Type, Exam start, Member/Limit (Course limit), Reg./Limit (Exam limit), Rooms, Lecturers, Preliminary exam condition, Final exam condition, and Description. The table currently displays 'No result' and 'Number of results: 1-0/0 (421 ms)'. The page size is set to 20.



# Exam registration

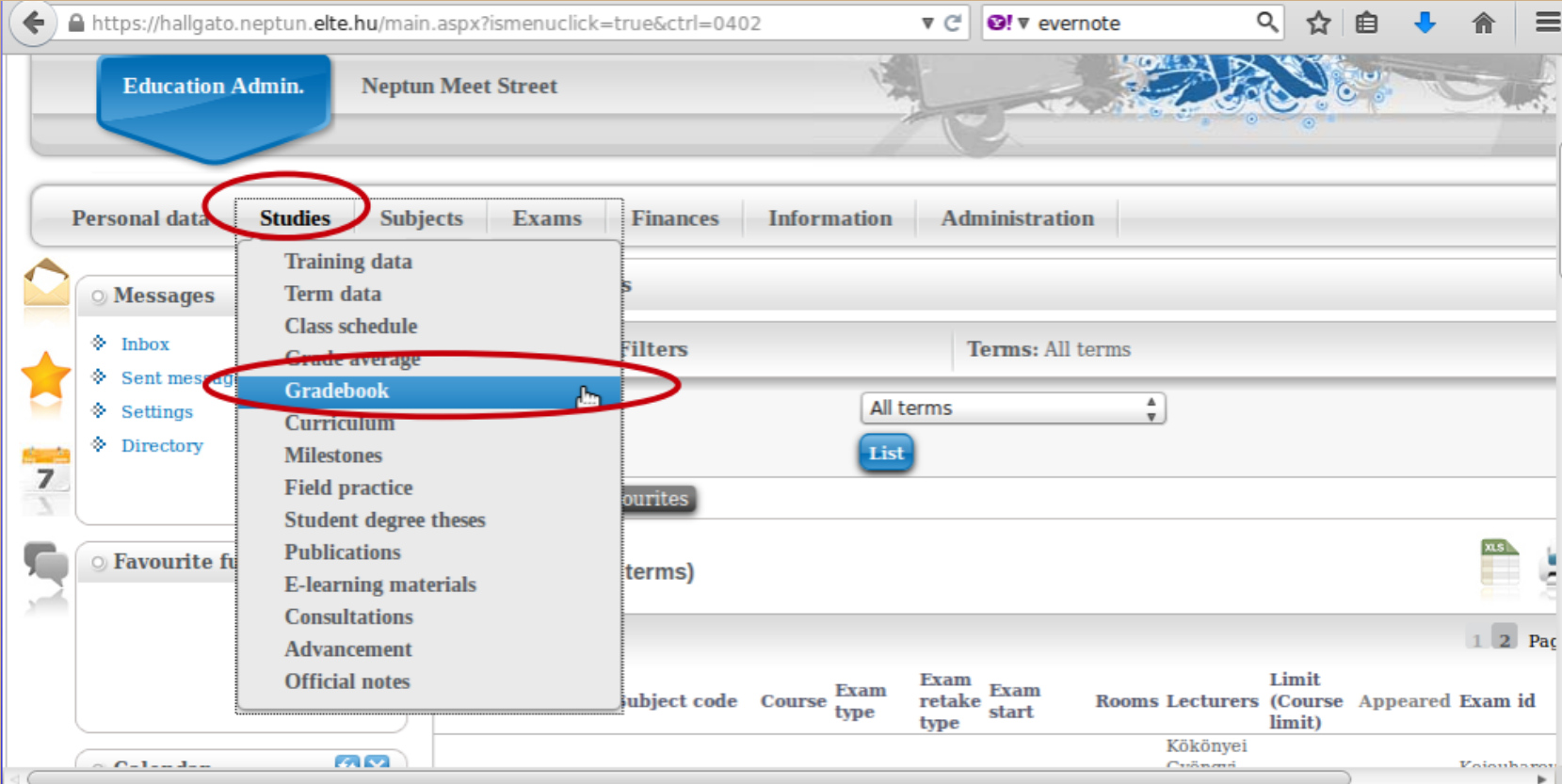
By checking the "Taken exams", you can see a list of your exam dates.

The screenshot shows the ELTE Neptun portal interface. The 'Exams' menu item is circled in red. Below it, the 'Taken exams' option is highlighted with a blue bar and also circled in red. The 'Exams (Term: 2014/15/1)' section is circled in red. The table below shows the exam results for the 2014/15/1 term.

Subject	Subject code	Course	Exam type	Exam retake type	Exam start	Rooms	Lecturers	Limit (Course limit)	Appeared	Exam id	Result
No result											
Number of results:1-0/0 (125 ms)											

# Check your progress

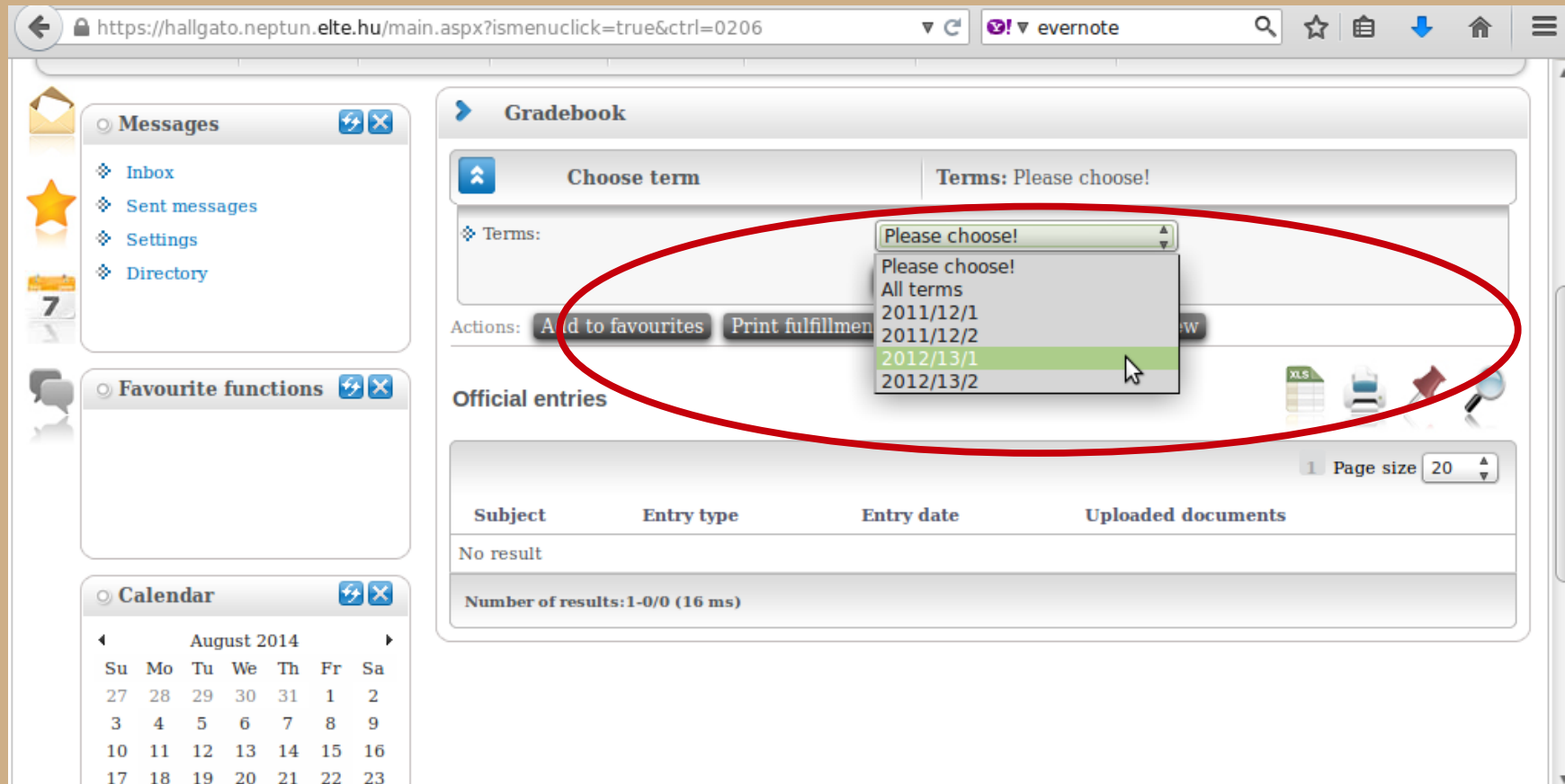
In order to check the progress of your studies (courses which you have completed, credits and grades), the best place is the “Gradebook”.



The screenshot shows the Neptun web portal interface. The browser address bar displays the URL: <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0402>. The page header includes "Education Admin." and "Neptun Meet Street". A navigation bar contains tabs for "Personal data", "Studies", "Subjects", "Exams", "Finances", "Information", and "Administration". The "Studies" tab is selected and highlighted with a red circle. A dropdown menu is open under "Studies", listing various options: Training data, Term data, Class schedule, Grade average, Gradebook, Curriculum, Milestones, Field practice, Student degree theses, Publications, E-learning materials, Consultations, Advancement, and Official notes. The "Gradebook" option is highlighted with a blue bar and a red circle. Below the menu, there are sections for "Messages" (Inbox, Sent messages, Settings, Directory) and "Favourite functions". A "Filters" section shows "Terms: All terms" and a "List" button. At the bottom, a table header is visible with columns: "subject code", "Course", "Exam type", "Exam retake type", "Exam start", "Rooms", "Lecturers", "Limit (Course limit)", and "Appeared Exam id".

# Exam registration

You can check for one semester only or for all of the semesters when you were “active”.



The screenshot shows the NEPTUN system interface. The main content area is titled "Gradebook" and features a "Choose term" section. A dropdown menu is open, showing the following options: "Please choose!", "Please choose!", "All terms", "2011/12/1", "2011/12/2", "2012/13/1" (highlighted), and "2012/13/2". The dropdown is circled in red. Below the dropdown, there are buttons for "Add to favourites" and "Print fulfillment". The "Official entries" section is currently empty, displaying "No result" and "Number of results: 1-0/0 (16 ms)". The left sidebar contains sections for "Messages" (Inbox, Sent messages, Settings, Directory), "Favourite functions", and a "Calendar" for August 2014.

# Exam registration

You will see a list like this one.

https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0206

2012/13/1

List

Actions: Add to favourites Print fulfillment page Gradebook print preview

Term gradebook rows - 2012/13/1

Subject code	Subject name, Lecturer	Cr. Req.	Class (T/P/L)	Signature	Grades	Notes	Waiting list	Fulfilled
PSZM-102	Developmental Psychology 2., Kalmár Magdolna	2	exam	2/0/0		ETR kurzfelv_id :13047380 Kurzus kód :PSZM-102		!
PSZM-105	Social-psychology, Kiss Paszkál, Kollár Katalin Dr.	4	exam	3/0/0	Fail Kiss Paszkál 1/18/2013 Good Kiss Paszkál 1/31/2013 Excellent	ETR kurzfelv_id :13000058 Kurzus kód :PSZM-105		✓
PSZM-KF-110	Control of Behaviour and Action, Nádasdy Zoltán Dr.	3	exam	2/0/0	Nádasdy Zoltán Dr. 1/8/2013	ETR kurzfelv_id :13000062 Kurzus kód :PSZM-KF-110		✓
PSZM-KF-111	Higher Order Cognitive Processes, Ragó Anett	3	exam	2/0/0	Excellent Ragó Anett 1/15/2013	ETR kurzfelv_id :13000063 Kurzus kód :PSZM-KF-111		✓

# PAYMENTS

e.g. dormitory fee, sport courses, administrative fees

In Neptun study system

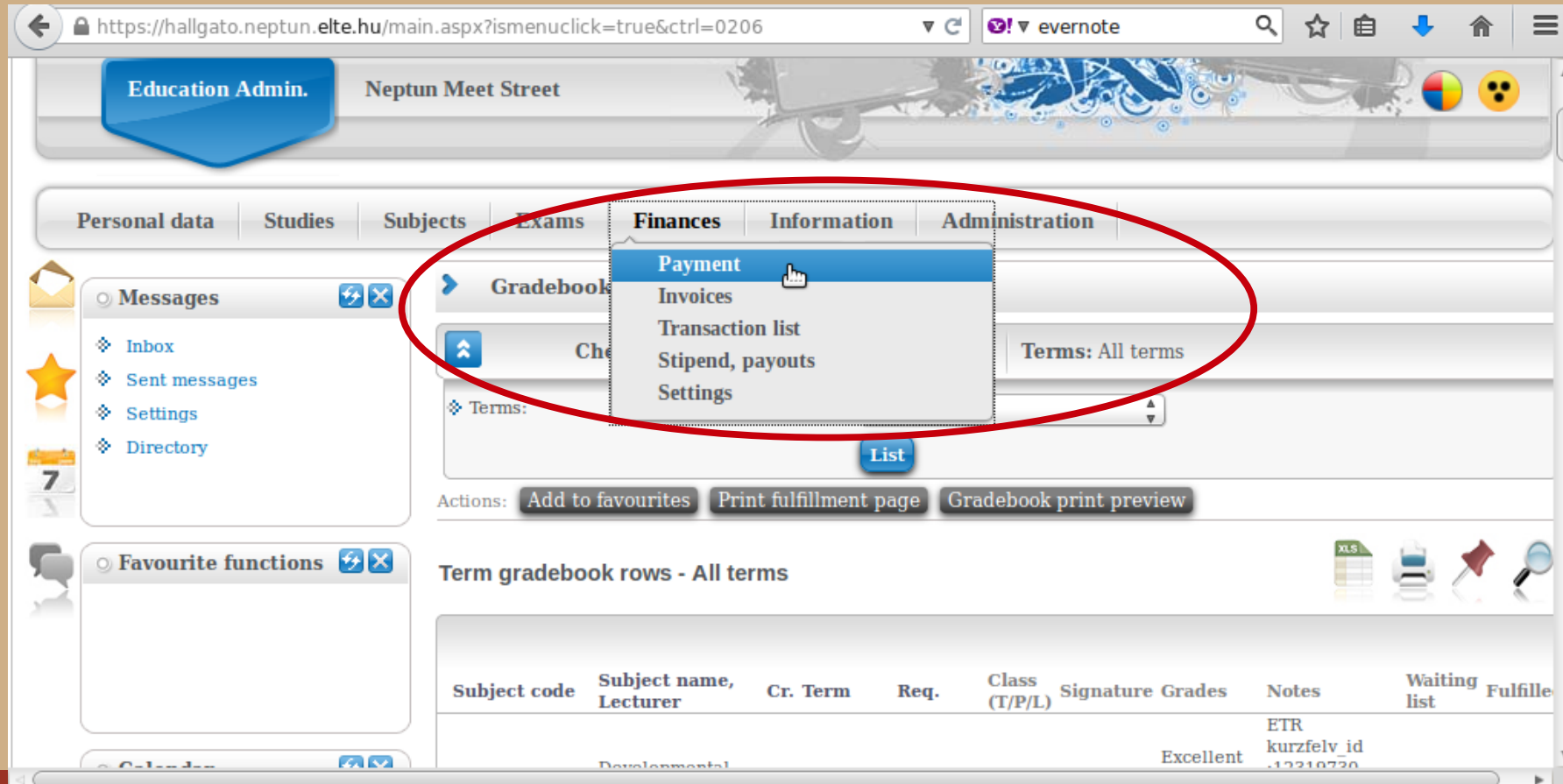
by bank card

by money  
transfer

Guide: <https://qter.elte.hu/Statikus.aspx/GyIK-Penzugy>

# Payments in Neptun

Any unpaid fee, which deadline has passed, will block the Neptun and you will not be able to register for anything.



The screenshot shows the Neptun web application interface. The browser address bar displays the URL: <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0206>. The page header includes "Education Admin." and "Neptun Meet Street". The main navigation bar contains tabs for "Personal data", "Studies", "Subjects", "Exams", "Finances", "Information", and "Administration". The "Finances" tab is selected, and a dropdown menu is open, highlighting the "Payment" option. Other options in the menu include "Invoices", "Transaction list", "Stipend, payouts", and "Settings". The left sidebar shows "Messages" (Inbox, Sent messages, Settings, Directory) and "Favourite functions". The main content area displays "Gradebook" information, including a "Terms: All terms" dropdown and a "List" button. Below this, there are action buttons: "Add to favourites", "Print fulfillment page", and "Gradebook print preview". The bottom section shows "Term gradebook rows - All terms" with a table header including "Subject code", "Subject name, Lecturer", "Cr. Term", "Req.", "Class (T/P/L)", "Signature", "Grades", "Notes", "Waiting list", and "Fulfilled".

# Payments in Neptun

You will see a list of what fees you have, whether they are active still, their deadlines, etc.  
You will also see the amount you have in the joint account.

The screenshot shows the Neptun Payment interface. The browser address bar displays <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0501>. The page title is "Payment".

On the left sidebar, there are sections for "Messages" (Inbox, Sent messages, Settings, Directory) and "Favourite functions". A "Calendar" widget shows August 2014 with the 28th highlighted.

The main content area has a "Filters" section with "Terms: All terms, Status: All". A dropdown menu is open for "Status", showing options: "All", "Aktív", "Teljesített", "Feldolgozás alatt", and "Deleted".

Below the filters, there are "Actions: Add to favourites" and "Transcribe item". A red oval highlights the text: "Attention! Collective account payment is not possible for you, because you have not transferred amount". Below this are "Payments" and "Pay back" buttons.

At the bottom, there is a section for "Transcribed items[All terms, All]" with "Actions: Pay in" and "Delete". A table lists the items:

Name	Term	Type	Subject code	Amount	Imposition date	Service fulfillment	Deadline	Status	Invo num
<a href="#">Konvertált</a>	2010/11/1			298,000 HUF	9/28/2010	9/8/2010	10/15/2010	Fulfilled	
<a href="#">...</a>	2000/10/2			298,000 HUF	2/2/2010	2/1/2010	2/15/2010	Fulfilled	





# Payment steps

## By bank card

1. Choose the item(s) you want to pay for.
2. Click on the Pay in button.
3. Choose the bank card payment.
4. The payment works as an online shopping payment.  
Neptun uses the OTP Simple platform.  
(It does not mean you need an OTP bank account)



# Payment steps

## By transfer

1. Transfer money to ELTE's bank account.
2. 1-3 days until it is converted to the Neptun account.
3. The money appears in your Neptun.
4. Choose the item(s) in Neptun, and click on the „Pay in” button.
5. Choose the „joint account payment” option.

## Guide:

<https://qter.elte.hu/Statikus.aspx/GyIK-Penzugy>



# Automatic payment

- If you want to be sure to have no debts, you can transfer money to your Neptun account in advance.
- Neptun has an automatic system to fulfil payments weekly.
- So if you have money on your Neptun account, when a payment obligation appears, Neptun completes it automatically.



ELTE

FACULTY OF  
HUMANITIES

Have a nice  
Spring semester!

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