



ELTE

FACULTY OF  
HUMANITIES

# Useful information for the start of your semester

Tekla Gaál

Head, Department of International Affairs

Orientation week, 4 February 2025

## WE WILL SEE...

- Introduction of the Department of International Affairs & practical information

**From 13.00:** Sharing useful information on the semester, studies, etc. separated by study programmes

1. For Erasmus and other guest students
2. For English Foundation students

**From 15.00:** Campus tour, meeting point in front of building A



## Further programmes of the Orientation week

- ✓ Programme introductions by departments and institutes
- ✓ Introducing our Neptun study system
- ✓ Ice-breaking games and Hungary Quiz
- ✓ ESN programmes: Karaoke Night, Ice skating, Pub Quiz, Spa Day, Flag Party, Scavenger Hunt, etc.
- ✓ Workshop about intercultural challenges

Full programme: [welcome-to-our-new-students  
btk.elte.hu/orientation-week](https://welcome-to-our-new-students.btk.elte.hu/orientation-week)

ELTE Central Orientation Week Programmes

## Personal registration at the Department of International Affairs and personal orientation

For Erasmus and other quest students  
For English Foundation students

Check the possibilities at our homepage

Ask for appointment: <https://kronosz.elte.hu/>  
Foundation students: Write to [foundation@btk.elte.hu](mailto:foundation@btk.elte.hu) to book an appointment

Come to your coordinator and register!



## EDUCATION AND TEACHING ARRANGEMENT

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The University has in the spring semester 2024/25 in-person education

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In the meantime, we recommend that students get equipped with the necessary technology for online learning, such as fast and reliable internet and a laptop computer.



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Orientation and Information Days

## WHERE TO GET UPDATED INFORMATION...?

Our homepage

- [btk.elte.hu](http://btk.elte.hu)
- [btk.elte.hu/welcome-to-our-new-students](http://btk.elte.hu/welcome-to-our-new-students)

ORIENTATION WEEK

Always read carefully the Neptun e-mails



## WHERE TO GET UPDATED INFORMATION...?

### USEFUL TO READ

- Visa & residence permit issues
- Academic Calendar
- Practical Matters
- ELTE Accommodation service
- What if I arrive late?
- Counselling Services
- Student ID, student card
- ELTE email, IIG, WI-FI support
- Faculty of Humanities Information Booklet
- ELTE Information Guide for International Students
- ELTE central Orientation Week
- Guides for Neptun and studies
- Neptun tutorial film
- Faculty libraries
- ELTE Disability Center
- Medical assistance

## WHERE TO GET UPDATED INFORMATION...?

- CONTACT US! YOUR COORDINATORS AT THE DEPARTMENT OF INTERNATIONAL AFFAIRS
- FOR ERASMUS STUDENTS
- DO YOU NEED A STUDENT MENTOR?
- PRESENTATIONS OF THE ORIENTATION WEEK 2024/25/2



## Department of International Affairs

### STAFF AND CONTACT INFORMATION

H-1088 Budapest, Múzeum krt. 4/A

Rooms: Ground floor 30, 31, 44, 45

Phone number: +36-1-411-6500

- English and Hungarian Foundation Programmes: [foundation@btk.elte.hu](mailto:foundation@btk.elte.hu)
- Self-paying BA and MA and self-paying guest students: [iso@btk.elte.hu](mailto:iso@btk.elte.hu)
- Stipendium Hungaricum and Diaspora students: [stipendiumhungaricum@btk.elte.hu](mailto:stipendiumhungaricum@btk.elte.hu)
- Mobility and exchange programmes: [incoming@btk.elte.hu](mailto:incoming@btk.elte.hu), [mobility@btk.elte.hu](mailto:mobility@btk.elte.hu)
- Admission and financial issues

Always contact first your coordinator



## Department of International Affairs

Monday: 13.00-16.00  
Tuesday: no office hours  
Wednesday: 9.00-12.00, 13.00-16.00  
Thursday: no office hours  
Friday: no office hours

BOOK A TIME SLOT!  
[kronosz.elte.hu](http://kronosz.elte.hu)



## Department of International Affairs: ERASMUS AND OTHER EXCHANGE STUDENTS

### **Sándor BALACI (Mr.)**

Senior International Coordinator  
Mobility and exchange programmes  
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### **Lilla GILIÁN (Ms.)**

Erasmus Student Coordinator (outgoing)  
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### **Laura ALZMETER (Ms.)**

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**Dr. Attila STARCEVIC (Mr.)**

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E-mail: [foundation@btk.elte.hu](mailto:foundation@btk.elte.hu)

Department of International Affairs: Stipendium Hungaricum, Diaspora, self paying full time and guest students

**Dóra GIMES (Ms.)**

Self-paying full time and guest students  
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E-mail: iso@btk.elte.hu

**Rezső JARMALOV(Mr.)**

Stipendium Hungaricum and Diaspora students  
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E-mail: stipendiumhungaricum@btk.elte.hu



## Department of International Affairs: FINANCIAL AND VISA ISSUES, ADMISSION

### **Katalin CSIKÓ (Ms.)**

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Phone: +36-1-411-6500 / 2297

E-mail: [international-finances@btk.elte.hu](mailto:international-finances@btk.elte.hu)


### **Bea SUSÁNSZKY (Ms.)**

H-1088 Budapest, Múzeum krt. 4/A, Groundfloor 30

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E-mail: [admission@btk.elte.hu](mailto:admission@btk.elte.hu)





**ACADEMIC CALENDER FOR BA/MA, ERASMUS AND GUEST STUDENTS**  
<https://btk.elte.hu/academic-calendar>

**ACADEMIC CALENDER FOR ENGLISH FOUNDATION STUDENTS**  
<https://btk.elte.hu/dstore/document/6863/23-24-1-new.pdf>



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Orientation and Information Days

## OUR SERVICES

to serve all incoming and currently enrolled international students

we give information on application, finances and enrolment to prospective students

we handle new applications and register student

we advise applicants about visa issues and immigration-related services and connect them with the local authorities

we advise organizing your academic year

providing information updated information about university issues

dealing with matters related to courses, exams

helping with the class schedules for each semester

keeping contact with teachers, administration and university authorities





## OUR SERVICES: Hungarian language and cultural courses

- Eötvös Loránd University offers Hungarian language and culture courses throughout the whole year
- All levels from complete beginner (A1) to proficiency levels (C2)
- Language teachers of the courses are the best professionals of the field, ELTE graduates of the Department of Hungarian as a Foreign Language

<https://btk.elte.hu/hungarian-language-courses>, Course registration: 11.02.2025.



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OUR SERVICES: HELP -- <https://www.btk.elte.hu/en/>

Programme aimed at promoting student effectiveness

Learning support

Individual counselling

Coaching



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## OUR SERVICES: Counselling services

### COACHING AND COUNSELLING

Individual counselling

Group coaching

Hanna M. SZILI, [help\\_coaching@btk.elte.hu](mailto:help_coaching@btk.elte.hu)

<https://www.btk.elte.hu/help-coaching>



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## OUR SERVICES: Faculty Disability Coordinator

- The University's Disability Center is providing direct and indirect services to any ELTE citizens, including the international students and staff
- Any international students with a disability should register via faculty disability coordinator
- professional support will be provided

[specialis@btk.elte.hu](mailto:specialis@btk.elte.hu)

<https://www.elte.hu/en/equal>



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## NEXT STEPS...

- ✓ Registration and enrolment
- ✓ Placement tests for Foundation students
- ✓ Neptun training for Erasmus and guest students
- ✓ Course registration
- ✓ Visiting classes
- ✓ Visiting faculty and university programmes



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Have a nice semester! 😊

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[instagram/elte\\_btk](https://instagram.com/elte_btk)