



Call for Applications  
of the Faculty of Humanities  
of Eötvös Loránd University  
for the National Higher Educational Scholarship for AY 2024/2025

**GENERAL INFORMATION**

According to Government Decree 51/2007. (III.26.), state-funded and self-financed full-time students pursuing studies in Bachelor's (BA), Master's (MA) or undivided programmes can apply for the National Higher Educational Scholarship if they have registered for at least two semesters, and **gained at least 55 credits** in their current or previous studies.

Credits gained during the last two active semesters at ELTE BTK or at any other Faculty of ELTE can be calculated for the 55 necessary credits, points can be assigned only for these credits.

Graduating BA students, who applied for any MA programme of ELTE in the upcoming (2024/2025 autumn) semester, can also apply for the Scholarship.

Students falling into the following categories are not eligible to apply for the National Higher Educational Scholarship: Students who have not finished their studies in time, and exceeded the official length of their study programme by the time of the application; applicants, who obtain their pre-degree certificate ("abszolutórium") in the semester of application without graduation and applicants who have earned a doctoral degree during their previous studies.

The National Higher Educational Scholarship is awarded by the minister in charge of higher education, based on the ranking of the faculty, which is only a suggestion from ELTE's side. The National Higher Educational Scholarship shall be awarded for a full academic year, that is **for 10 months**, and the scholarship's monthly amount in 2024 shall be HUF 40.000, according to Section 114/D Part (1) Point c) of Nftv<sup>1</sup>. The scholarship obtained for the academic year 2024/2025 can only be distributed in the academic year 2024/2025. *In case a student's student status is terminated or interrupted (as described in Section 59 Part (1) of Nftv.) the disbursement of the National Higher Educational Scholarship is discontinued.*

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<sup>1</sup> Act CCIV of 2011 on National Higher Education

Students awarded the National Higher Educational Scholarship shall not be excluded from eligibility for the academic scholarship.

### **THE COURSE AND CONDITIONS OF APPLICATION**

The National Higher Educational Scholarship can be obtained through an application process. **The application must be handed in exclusively in Neptun, in form of a Neptun request.** The request will be available for students in Neptun from **3 June 2024, 8:00**, under Administration/Requests with the title *"National Higher Educational Scholarship – 2024/25"*.

The most important deadlines in connection with the application for the Scholarship:

- the deadline for handing in the Neptun request: **4 July 2024 (until 8:00)**
- the period for submitting corrections: **26 June 2024 - 5 July 2024 (until 16:00)**
  - **Deadline for submitting corrections of applications handed in until 26 June 2024: 2 July 2024**
  - **Deadline for submitting corrections of applications handed in from 27 June 2024: 5 July 2024**

**Only those students can participate in the correction period who handed in their application in Neptun within the application period (until 4 July 2024, 8:00).**

**Only grades administered in Neptun until 5 July 2024 can be taken into consideration during the evaluation process!**

Applications handed in within the deadline will be ranked by the Educational Committee, and the Office of Educational Affairs will inform applicants about the results through Neptun on **10 July 2024** (Wednesday).

### **DOCUMENTS TO BE ATTACHED**

The following official forms (filled in and signed) must be attached to the application:

- **form for application (points chart),**
- **data form for application,**
- **declaration,**
- in addition, you also have to attach:
  - **two signed recommendation letters from teachers of the relevant field** (if the letter is electronically signed (the name of the teacher is typed), please include 's.k.' or 'sgd.' next to the name),

The application is invalid without the above-mentioned documents.

The **transcript of the last two active semesters will be automatically attached to the Neptun request by the Office of Educational Affairs. Students have no duties regarding this.**

Applicants **can receive points** in the following categories: Professional Activities (II) and Public, Sport and other activities (III) **only if the activities have not been considered earlier** in a successful application for the National Higher Educational scholarship (earlier “köztársasági ösztöndíj”; Scholarship of the Republic).

In awareness of their full criminal responsibility, the Applicant has to declare in the form ‘*Declaration*’ (=Nyilatkozat) that they do not use such documents to support their academic and public activities that have already been used for a previously granted National Higher Educational Scholarship. Failing to do so will result in the refusal of the application.

The documents are valid only with the signature of the person certifying the claim. **In the case of an electronic signature, (typing the name) ‘s.k.’ or ‘sgd.’ has to be added after the name.** Each claim must be certified with an individual, official document. In case a document certifies several claims, the Committee assigns points only for one claim, which is worth the most points. Therefore, it is advisable to submit an individual document for each claim – even if they are issued by the same organisation. Without a valid document certifying the claim, no points can be assigned for the claim. (Academic Regulations for Students Section 110. (6)) Students find help for collecting the necessary certificates of claims on the website of the Student Union (HÖK): <https://btkhok.elte.hu/nfo/>.

The regulations and conditions of the evaluation process are declared in **Section 110 of Academic Regulations for Students (HKR)**, the **points chart system of the faculty** can be found in the **special section for the Faculty of Humanities (HKR, Section 348)**. **This section was amended** by decision no. LXVIII/2024. (V. 27.) of **the ELTE Senate on 27 May 2024**.

### **DISQUALIFYING CAUSES**

In case any of the below-mentioned conditions are present, the application will be excluded:

- if the student has not registered for at least two semesters during their current or previous studies and has not earned at least 55 credits in their last two active semesters,
- if the student is pursuing their relevant studies in a part-time programme (correspondence or evening programme),
- if the student has failed a comprehensive (or sub-module) exam and has not retaken it successfully in the last two semesters of their studies,
- if the student has exceeded the length of the relevant study programme,
- if the student obtains their pre-degree certificate (“abszolutórium”) in the semester of application without graduation,
- If the student has earned a doctoral degree during their previous studies,

- imperfectly filled application forms will not be evaluated by the committee, and the application will be ignored and considered as invalid.

### **FURTHER INFORMATION**

The necessary application forms and the points chart can be downloaded from the website of the Student Union ([BTK HÖK](#))

Students can turn to the Student Union with professional-type and content-related questions. The Office of Educational Affairs is only in charge of issuing the transcript and answering technical questions about the Neptun request.

### **PUBLICATION OF THE RESULTS, APPEAL**

On **10 July 2024**, every applicant will receive a Neptun message about the results and the availability of the official decision on their application. The **information will also be sent to the student's email address registered in Neptun**. Upon the student's request, the ranking can be viewed **on 11 July 2024** in electronic form.

The final deadline for appealing against the decision is **25 July 2024 (Thursday) 9:00**. The appeal must contain the student's name, the student's Neptun-code, the student's address, the name of their home faculty and the file number of the decision against which they are appealing. The appeal has to be sent to [hjb@kancellaria.elte.hu](mailto:hjb@kancellaria.elte.hu). There is no opportunity to submit the appeal per Post or in-person.

Budapest, 31 May 2024.

Dr Dávid Bartus sgd.

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