



**CALL FOR APPLICATIONS  
FOR THE NATIONAL HIGHER EDUCATIONAL SCHOLARSHIP FOR AY 2023/2024**

**GENERAL INFORMATION**

According to Government Decree 51/2007. (III.26.), state-funded and self-financed full-time students of Bachelor's (BA) or Master's (MA) **can apply for the National Higher Educational Scholarship, if they have registered for at least two semesters in current or previous studies and gained at least 55 credits.**

Credits gained during the last two active semesters at ELTE BTK or at any other Faculty of ELTE can be calculated for the 55 necessary credits. Graduating BA students, who applied for any MA programme of ELTE in the upcoming (2023/2024 autumn) semester, can also hand in application for the Scholarship.

The National Higher Educational Scholarship is awarded by the minister in charge of education, based on the ranking of the Faculty, which is only a suggestion from the side of ELTE. The National Higher Educational Scholarship shall be awarded for a full academic year, that is **for 10 months**, and the scholarship's monthly amount in 2023 shall be HUF 40.000, according to Section 114/D Part (1) Point c) of Nftv<sup>1</sup>. The scholarship obtained for the academic year 2023/2024 can only be paid out in the academic year 2023/2024. *In case a student's student status is terminated or is interrupted (as described in Section 59 Part (1) of Nftv.) the disbursement of the National Higher Educational Scholarship is discontinued.*

Students awarded the National Higher Educational Scholarship shall not be excluded from eligibility for the academic scholarship.

**THE COURSE AND CONDITIONS OF APPLICATION**

The National Higher Educational Scholarship can be obtained through the application process. **The application must be handed in exclusively in Neptun, in form of a Neptun request.** *The request will be available for students in Neptun from 3 June 2023. 8:00, under Administration/Requests with the title "National Higher Educational Scholarship – 2023/24".*

The most important deadlines in connection with the application:

- the deadline for handing in the Neptun request: **3 July 2023 (until 8:00)**
- the deadline for providing corrections: **26 June 2023 - 5 July 2023 (until 16:00)**

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<sup>1</sup> Act CCIV of 2011 on National Higher Education

- **Only those students can participate in the correction period who handed in their application in Neptun within the application period (until 3 July 2023, 8:00).**
- publication of scores for review for remarks: **7 July 2023**
- handing in remarks on scoring: **10 July 2023 (until 10:00)**

**Only results administered in Neptun until 9 July 2023 can be taken into consideration during the evaluation process!**

Applications handed in within the deadline will be ranked by the Educational Committee, and the applicants will be informed about the results through Neptun by the Office of Educational Affairs until **13 July 2023** (Thursday).

### **DOCUMENTS TO BE ATTACHED**

The following official forms (filled in and signed) must be attached to the application:

- **application sheet (points chart),**
- **application form,**
- **declaration,**
- in addition, you also have to attach:
  - **two signed recommendation letters from teachers** (if the letter is electronically signed (the name of the teacher is typed), please include 's.k.' or 'sgd.' next to the name),
  - **a professional (typed and signed) CV. In case you sign the document electronically (by typing your name), do not forget to add 's.k.' or 'sgd.' (=signed) after your name.**

The application is invalid without the above-mentioned documents.

**The transcript of the last two semesters will be automatically attached to the application by the Office of Educational Affairs.**

Applicants **can receive points** in the following categories: Professional Activities (II) and Public, Sport and other activities (III) **only if the activities have not been considered earlier** in a successful application for the National Higher Educational scholarship (earlier "köztársasági ösztöndíj"; Scholarship of the Republic).

In awareness of their full criminal responsibility, the Applicant has to declare in the form '*Declaration*' (=Nyilatkozat) that they do not use such documents to support their academic and public activities that have already been used for a previously granted National Higher Educational Scholarship. Failing to do so will result in the refusal of the application.

The documents are valid only with the signature of the person certifying the claim. **In the case of an electronic signature, (typing the name) 's.k.' or 'sgd.' has to be added after the name.** No point can be added for uncertified claims. Students find help for collecting the necessary certificates of claims on the website of the Student Union (HÖK): <https://btkhok.elte.hu/nfo/>.

The regulations and conditions of the evaluation process work according to **Section 110 of Academic Regulations for Students (HKR)**, the **points chart system** can be found in the **special section for the Faculty of Humanities (HKR, Section 348)**.

## **DISQUALIFYING CAUSES**

In case any of the below-mentioned conditions are present, the application will be excluded:

- if the student has not registered for at least 2 semesters during their current or previous studies and has not earned at least 55 credits in their last two semesters,
- if the student is pursuing their relevant studies in a part-time programme (correspondence or evening programme),
- if the student has failed a comprehensive (or sub-module) exam and has not retaken it successfully in the last two semesters of their studies,
- if the student has exceeded the length of the relevant study programme,
- imperfectly filled in applications will not be evaluated by the committee, and the application will be ignored and considered as invalid.

## **OTHER RELEVANT INFORMATION**

The necessary application forms and the points chart can be downloaded from the website of the Student Union ([BTK HÖK](#))

Students can turn to the Student Union with professional-type and content-related questions. The Office of Educational Affairs is in charge of answering only technical questions about the Neptun request and issuing the transcript.

## **PUBLICATION OF THE RESULTS, APPEAL**

Every applicant will receive a Neptun message about the results of the applications and the availability of the **decision** about application **on 13 July 2023**. The **information will also be sent to the email address indicated in Neptun**. Upon the student's request, the ranking can be viewed **on 14 July 2023** in electronic form.

The final deadline for appealing against the decision is **28 July 2023 (Friday) 9:00**. The appeal must contain the student's name, the student's Neptun-code, the student's address, the name of their home faculty and the file number of the decision against which they are appealing. The complaint has to be sent to [hjb@kancellaria.elte.hu](mailto:hjb@kancellaria.elte.hu). There is no opportunity to submit the appeal per Post or in-person.

Budapest, 31 May 2023.

Dr. Dávid Bartus s.k.

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