



ELTE

BÖLCSESZETTUDOMÁNYI KAR
FACULTY OF HUMANITIES

DÉKÁNI HIVATAL
Nemzetközi Kapcsolatok Irodája
DEAN'S OFFICE
Department of International Affairs

CODE OF CONDUCT

For Foundation Year Students studying at ELTE Faculty of Humanities

INTRODUCTION

Founded in 1635, **Eötvös Loránd University (ELTE)** is committed to providing high-quality education and research based on European traditions. Over the last hundred years, ELTE has had many world-famous scientists and four Nobel Prize laureates among its teachers and alumni. Currently, 33,000 students enrol each year, and there are 1,800 highly qualified teachers and researchers on the academic staff.

The university's mission is to conserve and enhance national and universal culture and literacy, cultivate science, and transfer scientific knowledge. To achieve this, ELTE expects all members of the university community, including students and staff, to respect others during all educational, research, cultural, and public activities.

Those studying, teaching, conducting research and working at ELTE deliver the highest possible **professional standards**, while also being members of the country's leading think tank and standard-setting community. Therefore, the university expects them to uphold the highest moral standards based on the protection of fundamental human values and respect. The Senate, ELTE's supreme decision-making and representative body, has created a Code of Ethics, which is available in English at: https://www.elte.hu/file/ELTE_Code_of_Conduct.pdf

GENERAL PRINCIPLES

1. The university is committed to **freedom of expression**, freedom to learn, freedom of scientific research, respect for human dignity, compliance with the principle of equal treatment and non-discrimination on any grounds, such as race, ethnicity, culture, religion, gender, etc.
2. The university expects its members to refrain from damaging the standing or **reputation of ELTE**.
3. The University expects all its members to ensure **fair exams**, comply with fair examination requirements (including examiners refraining from abusing their positions) and respect copyright issues when fulfilling their study commitments.
4. The University prohibits the use of the ideas, scientific results, or words of others without **acknowledging the source** or using them as one's own. Complete your work honestly, always acknowledge sources and comply with the university's policies on plagiarism and on AI usage, which are detailed in ELTE documents. Plagiarism may result in expulsion.



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5. The University prohibits the use of **its infrastructure** for private or commercial interests free of charge. The University also prohibits the use of its infrastructure for political interests or ideological agitation.

CLASSROOM BEHAVIOUR

1. Treat all students, instructors and staff with **dignity and respect**, regardless of their nationality, culture, language, religion, gender identity, or background. Address staff members in the manner they request. Emails sent from a XY@student.elte.hu type of address and messaging via MS Teams are only acceptable for official correspondence.

2. Listen actively, speak courteously, and **engage in discussions** with an open mind. Always allow your peers to express their opinions fully. Disagreement is acceptable, disrespect is not. Avoid stereotypes, discrimination, harassment, and exclusionary behaviour. Contribute positively to class activities — after all, language classes are most successful when communication is active. Help to create a safe, welcoming, and accessible environment where everyone can learn and participate. Report any inappropriate behaviour or conflict to your head teacher in the first instance or the appropriate university channels. Students in need of counselling can ask for support by the faculty counsellor, see:
<https://www.btk.elte.hu/en/counselling-services>

3. Support a **collaborative learning environment**. Arrive to class well-prepared, on time, and wear smart casual clothes, meaning neat, neutral, inoffensive, presentable everyday clothing. As customary in Europe, remove headgear inside rooms and classrooms unless it is being worn for religious reasons, and always wear shoes. While drinking is allowed, eating in classrooms during lessons is discouraged, unless made necessary by a health condition.

4. Always carry your **textbooks and notes**. The use of digital handheld and other electronic devices are counterproductive in classrooms unless the teacher encourages their use for a specific task or function.