

**Privacy notice
to the 26th Summer University of Hungarian Language and Culture**

In accordance with Article 12 (1) of REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (henceforth: GDPR)

Eötvös Loránd University informs you, as data subject, on the processing of your personal data related to the 26th Summer University of Hungarian Language and Culture.

1. Who is the Data Controller/ Data Processor?

Data controller:

Eötvös Loránd University

Egyetem tér 1-3.

H-1053 Budapest

Responsible department: Faculty of Humanities

Name and contact details (telephone, e-mail) of the contact person: Julianna Szanto (hungariansummer@elte.hu)

Data Processor: No data processor is engaged.

2. What can we use your personal data for?

I. REGISTRATION, CONTACT, ORGANIZATION AND OPERATION OF THE SUMMER UNIVERSITY, INVOICING, PAYMENT

Data are processed by the University	Your surname and first name Citizenship Passport Number Date of Expiry (Passport) Place of birth Date of birth Address (in case postal matter) E-mail address Telephone number Level of language knowledge Duration of Programme Tax number (in case of requesting an invoice) Bank account number
Purpose of the processing	registration of the intended participation, identification to your Letter of Acceptance contacting you and sharing information related to the summer university organizing the courses invoicing, and checking payment of the registration fee

Legal basis for the processing	<p>6 (1) (b) of the GDPR: “processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract.”</p> <p>If you do not provide us with your contact details, you will not be able to attend the courses. We can issue an invoice to you, if we receive the data needed.</p> <p>The contract will be concluded upon acceptance of your application by ELTE.</p>
Duration of the processing	<p>Your data above will be processed until the end of the summer university. In the event of any damage or personal injury, we will process your data until the case is investigated.</p> <p>Your billing information will be processed for eight years after the date of issue of your invoice (in accordance with the Taxation Act).</p>

II. DATA ABOUT LEVEL OF HUNGARIAN AND CONTACT DETAILS

Data are processed by the University	<ol style="list-style-type: none"> 1. Information about your level of Hungarian (duration of former courses, name any of the course books, using Hungarian language, ect.) 2. your email address
Purpose of the processing	<ol style="list-style-type: none"> 1. Organizing the courses, specify your level 2. inform/inviting you to the next summer university
Legal basis for the processing	<p>6 (1)(a) of the GDPR: giving consent</p> <p>You, as data subject have the right to withdraw your consent at any time. The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.</p>
Duration of the processing	<ol style="list-style-type: none"> 1. Until the end of the courses, or to the withdrawal of consent 2. Until the preparation of the next summer university (but not more than 1 year) or withdrawal of your consent

III. VIDEO, AUDIO, AND PHOTOGRAPHY RECORDINGS, AND THEIR USE

Data are processed by the University	Your image, voice and other personal data in the recording.
Purpose of the processing	<p>Promotion of the courses.</p> <p>Your images, as well as video and audio recordings will be used as follows: website of the faculty (www.btk.elte.hu), facebook and instagram pages (www.facebook.com/eltebtktbudapest/, www.facebook.com/eltefacultyofhumanities/, www.instagram.com/elte_btk/)</p>

Legal basis for the processing	6 (1) (f) of the GDPR: legitimate interest You have the right to object, on grounds relating to your particular situation, at any time to processing of personal data concerning you, including profiling. The controller shall no longer process the personal data unless the controller demonstrates compelling legitimate grounds for the processing which override the interests, rights and freedoms of the data subject or for the establishment, exercise or defence of legal claims.
Duration of the processing	Until the article using your photograph or recording is stored, or to the objection of the data subject.

Your rights:

1. **Transparent information, communication and modalities for the exercise of the rights of the data subject**
- You can ask for information concerning your data, at any time;
2. **Right of access by the data subject** - You can access your data at any time;
3. **Right to erasure ('right to be forgotten')** - You can ask for the controller the erasure of your personal data
4. **Right to rectification** - Did you find a mistake? Tell us, we will correct!
5. **Right to restriction of processing** - If you ask, your personal data can't be processed with the exception of storage
6. **Notification obligation regarding rectification or erasure of personal data or restriction of processing** – We inform you about the recipient;
7. **Right to data portability** (if we process your data on the basis of your consent/contract the processing is carried out by automated means.) – if you need, we will give you your data;
8. **Right to object** - you can object, at any time to processing of your personal data if the processing is based on a legitimate interest pursued by the controller or by a third party or the processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller;
9. **The right not to be subject to a decision based solely on automated processing, including profiling** – tell us, if you are concerned!
10. **The right to legal remedy** - in the case of breach of your rights, you can turn to the data protection officer, to the National Authority for Data Protection and Freedom of Information, or you can sue a claim to the court.

Data protection officer of the University:

Dr. Klára Csibra
Rector's Cabinet
1053 Budapest, Ferenciek tere 6.
Tel.: +3614116500/2855
Email: dataprotection@rk.elte.hu

National Authority for Data Protection and Freedom of Information

1125 Budapest, Szilágyi Erzsébet fasor 22/c.
www.naih.hu
Tel.: +36-1-391-1400

The court:

You can sue for a claim according to your place of residence.

APPENDIX to privacy notice

Details concerning the rights of data subjects

For the purposes of this information sheet (and of GDPR), **'data subject' shall mean** a natural person who has been identified by reference to specific personal data, or who can be identified, directly or indirectly; **'personal data'** means any information relating to an identified or identifiable natural person ('data subject'); an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person (Article 4 of GDPR).

Data subjects may contact the controller with regard to all issues related to the exercise of their rights under GDPR. The controller shall provide information on action taken on a request under Articles 15 to 22 to the data subject without undue delay and in any event within one month of receipt of the request. That period may be extended by two further months where necessary, taking into account the complexity and number of the requests. The controller shall inform the data subject of any such extension within one month of receipt of the request, together with the reasons for the delay. Where the data subject makes the request by electronic form means, the information shall be provided by electronic means where possible, unless otherwise requested by the data subject.

You can read about your rights below:

1. Transparent information, communication and modalities for the exercise of the rights of the data subject (Article 12-14 of GDPR)

With this information sheet, the controller provides the information relating to processing to the data subject referred to in GDPR.

If the data subject asks, further detailed oral information can be given, if the data subject proves his or her identity.

2. Right of access by the data subject (Article 15 of GDPR)

The data subject has the right to obtain from the controller confirmation as to whether or not personal data concerning him or her are being processed, and, where that is the case, has the right to access the personal data – including a copy of the personal data – and the following information:

- (a) the purposes of the processing;
- (b) the categories of personal data concerned;
- (c) the recipients or categories of recipient to whom the personal data have been or will be disclosed, in particular recipients in third countries or international organisations;
- (d) where possible, the envisaged period for which the personal data will be stored, or, if not possible, the criteria used to determine that period;
- (e) the existence of the right to request from the controller rectification or erasure of personal data or restriction of processing of personal data concerning the data subject or to object to such processing;
- (f) the right to lodge a complaint with a supervisory authority;
- (g) where the personal data are not collected from the data subject, any available information as to their source;
- (h) the existence of automated decision-making, including profiling, referred to in Article 22(1) and (4) of GDPR and, at least in those cases, meaningful information about the logic involved, as well as the significance and the envisaged consequences of such processing for the data subject.

3. Right to rectification (Article 16 of GDPR)

The data subject shall have the right to obtain from the controller without undue delay the rectification of inaccurate personal data concerning him or her. Taking into account the purposes of the processing, the data subject shall have the right to have incomplete personal data completed, including by means of providing a supplementary statement.

4. Right to erasure ('right to be forgotten') (Article 17 of GDPR)

The data subject shall have the right to obtain from the controller the erasure of personal data concerning him or her without undue delay and the controller shall have the obligation to erase personal data without undue delay where one of the following grounds applies:

- (a) the personal data are no longer necessary in relation to the purposes for which they were collected or otherwise processed;

- (b) the data subject withdraws consent on which the processing is based, and where there is no other legal ground for the processing;
- (c) the data subject objects to the processing of personal data which is carried out for a) a legitimate interest pursued by the controller or by a third party or b) the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller and there are no overriding legitimate grounds for the processing;
- (d) the personal data have been unlawfully processed;
- (e) the personal data have to be erased for compliance with a legal obligation in Union or Member State law to which the controller is subject;
- (f) the personal data have been collected in relation to services related to information society offered directly to children.

5. Right to restriction of processing (Article 18 of GDPR)

The data subject shall have the right to obtain from the controller restriction of processing where one of the following applies:

- (a) the accuracy of the personal data is contested by the data subject;
- (b) the processing is unlawful and the data subject opposes the erasure of the personal data;
- (c) the controller no longer needs the personal data for the purposes of the processing, but they are required by the data subject for the establishment, exercise or defense of legal claims;
- (d) the data subject has objected to processing of personal data which is carried out for a) a legitimate interest pursued by the controller or by a third party or b) the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

6. Notification obligation regarding rectification or erasure of personal data or restriction of processing (Article 19 of GDPR)

The controller shall communicate any rectification or erasure of personal data or restriction of processing carried out, to each recipient to whom the personal data have been disclosed, unless this proves impossible or involves disproportionate effort. The controller shall inform the data subject about those recipients if the data subject requests it.

7. Right to data portability (Article 20 of GDPR)

The data subject shall have the right to receive the personal data concerning him or her, which he or she has provided to a controller, in a structured, commonly used and machine-readable format and has the right to transmit those data to another controller without hindrance from the controller to which the personal data have been provided, where:

- (a) the processing is based on consent or on a contract; and
- (b) the processing is carried out by automated means.

In exercising his or her right to data portability, the data subject shall have the right to have the personal data transmitted directly from one controller to another, where technically feasible.

The exercise of this right shall be without prejudice to the right to be forgotten.

8. Right to object (Article 21 of GDPR)

The data subject shall have the right to object, on grounds relating to his or her particular situation, at any time to processing of personal data concerning him or her which is carried out for a) a legitimate interest pursued by the controller or by a third party or b) the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller, including profiling⁴ based on those provisions. The controller shall no longer process the personal data unless the controller demonstrates compelling legitimate grounds for the processing which override the interests, rights and freedoms of the data subject or for the establishment, exercise or defence of legal claims.

9. Automated individual decision-making, including profiling (Article 22 of GDPR)

The data subject shall have the right not to be subject to a decision based solely on automated processing, including profiling, which produces legal effects concerning him or her or similarly significantly affects him or her.

⁴ Article 4 of GDPR: 'profiling' means any form of automated processing of personal data consisting of the use of personal data to evaluate certain personal aspects relating to a natural person, in particular to analyse or predict aspects concerning that natural person's performance at work, economic situation, health, personal preferences, interests, reliability, behaviour, location or movements;

This provision shall not apply if the decision:

- (a) is necessary for entering into, or performance of, a contract between the data subject and a data controller;
- (b) is authorised by Union or Member State law to which the controller is subject and which also lays down suitable measures to safeguard the data subject's rights and freedoms and legitimate interests; or
- (c) is based on the data subject's explicit consent.

In this case, the data controller shall implement suitable measures to safeguard the data subject's rights and freedoms and legitimate interests, at least the right to obtain human intervention on the part of the controller, to express his or her point of view and to contest the decision.

10. Legal remedy – alternative possibilities

10.1. Data protection officer (Article 38-39 of GDPR)

Data subjects may contact the data protection officer with regard to all issues related to processing of their personal data and to the exercise of their rights under GDPR.

If the controller does not take action on the request of the data subject, the controller shall inform the data subject without delay and at the latest within one month of receipt of the request of the reasons for not taking action and on the possibility of lodging a complaint with a supervisory authority and seeking a judicial remedy. (Article 12(4) of GDPR)

10.2. Procedures of the National Authority for Data Protection and Freedom of Information (Section 51/A. (1), 52-54., 55. (1)-(2), 56-58. and Section 60-61. of InfoAct⁵ and 57., 77. Article of GDPR)

It is possible to initiate an investigation or a data protection authority procedure with the National Authority for Data Protection and Freedom of Information pursuant to the InfoAct.

10.3. Right to an effective judicial remedy against a controller or processor (Section 23. of InfoAct. Article 79 of GDPR)

Without prejudice to any available administrative or non-judicial remedy, including the right to lodge a complaint with a supervisory authority, each data subject has the right to an effective judicial remedy where he or she considers that his or her rights under GDPR have been infringed as a result of the processing of his or her personal data in non-compliance with GDPR.

Proceedings against a controller or a processor shall be brought before the courts of the Member State where the controller or processor has an establishment. Alternatively, such proceedings may be brought before the courts of the Member State where the data subject has his or her habitual residence, unless the controller or processor is a public authority of a Member State acting in the exercise of its public powers.

⁵ Act CXII of 2011 on the Right of Informational Self-Determination and on Freedom of Information